

Job Title: Maintenance Technician

Job Overview:

First Baptist Forsyth is seeking a reliable and handy individual to join our team as a Part-Time Maintenance Technician. You will be responsible for maintaining the general condition and functionality of our facility. The ideal candidate is a self-starter who can handle a variety of tasks.

Key Responsibilities:

- **General Repairs:** Perform minor electrical, plumbing, and carpentry tasks (e.g., fixing leaky faucets, replacing light fixtures, or repairing drywall).
- **Facility Upkeep:** Maintain the cleanliness and safety of interior and exterior common areas, including trash removal and perform seasonal groundskeeping like snow removal or mulching.
- **Preventative Maintenance:** Conduct regular inspections of HVAC systems, alarm systems, and appliances to ensure they are in proper working order.
- **Work Orders:** Respond to and complete maintenance requests in a timely and professional manner.

Qualifications:

- **Experience:** 1–3 years of building maintenance or handyman experience is generally preferred.
- **Technical Skills:** Basic knowledge of electrical, plumbing, and carpentry skills.
- **Physical Requirements:** Ability to stand for long periods, climb ladders, and lift up to 50–90 lbs.

Schedule

- **Hours:** Up to 20 hours per week (may include weekends or specific shifts).