

Pastor of Congregational Life

- I. **Primary Role:** Providing leadership and oversight for pastoral care of the congregation, ensuring spiritual care and discipleship at all levels of congregational life.
 - a. **Responsibilities:**
 - i. Training, empowering, and assisting the leadership of the Care Teams towards comprehensive pastoral care
 - a. Annual training in the fall for the respective leadership roles of Elder, Deacon, and Lay Shepherds (E/D/LS)
 - b. Be available to assist in matters of crisis intervention or bedside presence at time of death.
 - c. Provide compassionate care resources for purposes of information or matters of referral to assist E/D/LS in caring for members.
 - ii. Lead initiatives of discipleship, spiritual formation, and equipping members in Reformed faith and practice through:
 - a. Facilitating Small Group ministry initiatives
 - b. Training leaders for small groups
 - c. Assist leaders with securing sound materials for study for their small groups
 - d. Assisting fellow staff members and the E/D/LS care teams leaders to develop mentoring and discipleship plans to aid in faith formation and faith development at all ages.
 - e. Occasionally lead/teach Bible studies, faith discussion forums, or other faith-development endeavors for adults.
 - iii. Collaborate with the Lead Pastor to develop and implement plans for faith formation that flow outward into missional living.
 - a. Weekly consulting with the Lead Pastor regarding vision and mission of the church and its implementation
 - b. Join the Lead Pastor on occasion for team preaching and/or be available for pulpit supply when the need arises.
 - c. Mutually encourage towards healthy pastoral and spiritual leadership in the church
 - iv. Meet weekly with the Administrator and Lead Pastor for collaborative oversight of staff operations and general ministry initiatives.
 1. Provide assessment of communication throughout organization and recommendations for areas of improvement.
 2. Provide direct supervision to specific staff members as designated by the Ad Board and per the organizational structure of First CRC.
 3. Provide pastoral guidance, and, upon request, mediate in matters of conflict resolution.
 4. Ensure both transparency and confidentiality while guiding staff and leadership in communication with the congregation and community.
 - v. Be available for weddings and funerals at the request of families
 - b. **Qualifications**
 - i. Ordination
 - a. Currently possess credentials as an ordained minister in the CRCNA, or...
 - b. Currently possess credentials as an ordained minister in a church in ecclesiastical fellowship with the CRCNA with a willingness to pursue credentialing in the CRCNA.
 - c. Consideration will be given to ministerial credentials that exist outside the parameters listed above should the CRCNA Church Order permit partnership in ministry while the candidate holds their existing credentials.