



Facilities Use Policy
Effective April 1, 2026

Mission Statement: Unleashing a movement of Christ-Centered, Spirit-Empowered WORLD CHANGERS.

- First Baptist Church Fort Mill (FBCFM) may allow, at its discretion, the use of its facilities for church-sponsored events and non-church events that align with the mission, values, doctrinal beliefs, and Christian witness of the church.
- Church events and programming will take priority over all other requests.
- Programs and events must clearly support and not conflict with FBCFM's mission, values, doctrinal beliefs, and Christian witness.
- FBCFM facilities may not be used for any commercial, for-profit, or revenue-generating activity.
- All requests are subject to review and approval by church staff. Approval timelines may vary based on scheduling and ministry priorities.
- The church may deny a facility use request, at its sole discretion.
- All fees must be received at least one week prior to the event.

Requests for facility use and related audio/visual support are made by completing an online **Calendar Request form** and an **Audio/Visual Request form** at the following link:
<https://www.fbcfm.com/forms>

Space and use fees for church members and outside groups using First Baptist Church facilities for non-church events:

Facility/Service	Church Members	Non-Members / Outside Groups
Worship Center	\$300	\$600
Chapel	\$250	\$500
Fellowship Hall	\$250	\$500
Lower Chapel	\$150	\$300
Kitchen (when equipment is used)	\$100	\$200
Other rooms	\$75	\$150
Audio/Visual - Staff present for event	\$150	\$300
Audio/Visual – Training only (no staff present)	\$25	\$50

Custodian Fee (evenings/weekend, if required)	\$100	\$100
Music	To be negotiated	To be negotiated

Other notes:

- The above fee schedule does not apply to weddings or funerals. Please reference the separate Wedding Policy.
- Any reservation of the Worship Center or Chapel may be cancelled due to a funeral.
- The facilities are closed on church holidays.
- Birthday and anniversary celebrations are for members only and are limited to milestone events (such as 50th or 75th birthdays, 25th or 50th anniversaries).
- The church reserves the right to require a refundable security deposit of \$100–\$250 depending on the event.
- Alcoholic beverages are not allowed on the church property.
- All music must be consistent with the mission, values and Christian witness of the church.
- No permanent changes may be made to the facilities or property.
- Facilities use should generally be between 8:00am and 8:00pm, unless otherwise approved.
- The designated responsible party is required to secure and lock all facilities following the event and return keys as directed.
- Events involving children and/or youth must be supervised at all times by approved and appropriately screened adults.
- Church facility may not be used for political campaigning or advocacy events.
- The reserving individual or group agrees to indemnify and hold harmless FBCFM, its staff, and members from any liability, loss and/or injury arising from use of church property.