



800 3rd St | Oakmont, PA 15139 | 412-828-2488

EMPLOYMENT APPLICATION

Name _____
Address _____ City _____ State _____ Zip _____
Phone _____ Cell _____ E-mail _____
Position applied for _____
Are you a citizen of the United States _____ yes _____ no
If you are not a citizen of this country, what is your status? (Do you have work papers?) _____

Are you a veteran? _____ yes _____ no

If any information below is included in a resume that you have submitted, please write "See Resume".

EDUCATION

Please record your education below:

	Name of School/Location	Graduate?
High School	_____	_____
Business/Trade	_____	_____
College/University	_____	_____
Graduate/Professional	_____	_____

PREVIOUS EMPLOYMENT AND REFERENCES

List beginning with most recent

Name of Organization _____
Address _____ City _____ State _____ Zip _____
Phone _____ Cell _____ Email _____
Name of Supervisor _____
Nature of Business _____
Dates of Employment _____
Position(s) held _____
Reason for Leaving _____

Name of Organization _____
Address _____ City _____ State _____ Zip _____
Phone _____ Cell _____ Email _____
Name of Supervisor _____
Nature of Business _____
Dates of Employment _____
Position(s) held _____
Reason for Leaving _____

Name of Organization _____
Address _____ City _____ State _____ Zip _____
Phone _____ Cell _____ Email _____
Name of Supervisor _____
Nature of Business _____
Dates of Employment _____
Position(s) held _____
Reason for Leaving _____

PERSONAL REFERENCES

Please give the names and addresses of two persons to whom you are not related and by whom you have not been employed.

Name _____
Address _____ City _____ State _____ Zip _____
Phone _____ Cell _____ Email _____

Name _____
Address _____ City _____ State _____ Zip _____
Phone _____ Cell _____ Email _____

Who recommended you to us (person or agency)? _____

Summarize special skills and qualifications acquired from employment or other experience. _____

I certify that the information I have provided to Riverside Community Church (RCC) in this Application for Employment is true and complete to the best of my knowledge and I understand that, if hired by RCC, falsified statements or misrepresentations on this application shall be grounds for immediate dismissal. I also understand that acceptance is contingent on acceptable criminal background checks.

I authorize investigation of all information, provided in this application and the references and employers listed, to give RCC all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release RCC from all liability for any damage that may result from utilization of such information.

Pennsylvania is an “employment at will” state. All employees are employed at the will of the church for an indefinite length of time unless they have a written contract for a definite period of employment.

I understand that acceptance of this position requires me to agree with the ministry’s statement of beliefs, and abide by the faith, practices, policies, and mission of Riverside Community Church.

Signature of Applicant _____ Date _____