

CALVARY YOUTH CAMPS 2026

# Youth Camp Policy & Procedures



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NORTHERN ARIZONA  
CALVARY CAMPS

VALID  
2025-2026



HOSTED BY  
CALVARY PRESCOTT

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# Calvary Youth Camp Policies

Hosted at UCYC – Prescott, Arizona

This agreement outlines the expectations, protocols, and acknowledgments required for all churches participating in youth camps hosted by Calvary Prescott at UCYC.

## 1. Safety & Security Partnership

Calvary Prescott and UCYC work together to provide a safe and secure experience for every student attending camp.

- **UCYC** manages the facility's on-site security systems, emergency procedures, and campus-wide safety infrastructure.
- **Calvary Prescott** supplements this by providing additional trained leaders, camp staff, and safety oversight.

All participating churches agree to uphold these protocols, support onsite supervision, and report concerns immediately to Calvary Prescott leadership.

## 2. Supervision Responsibilities

Each church is responsible for supervising its own students throughout the duration of camp.

- Churches must bring an appropriate number of leaders for their group size.
- Leaders are expected to:
  - Monitor their students' locations during transitions and free time.
  - Encourage Christlike conduct and intervene in behavior issues.
  - Enforce curfew and cabin rules.
- Major behavioral issues or safety concerns must be reported to Calvary Prescott leadership promptly.

## 3. Medication Administration Protocol

### 3.1 Supervision Responsibilities

If adequately staffed, each church is expected to provide leaders who will administer all medications to their own students at proper times.

# 3. Medication Administration Protocol

## 3.2 Required Documentation for All Students

All churches must provide Calvary Prescott with:

- A complete and accurate medication list for each student, using the form and method provided.
- Information including:
  - Medication names
  - Dosages
  - Administration times
  - Special instructions
- A copy must also be brought to camp for their leaders to use during administration.

## 3.3 When Calvary Prescott Administers Medications

If a church cannot supply enough leaders to manage medications:

- Calvary Prescott may administer that church's medications upon request.
- The church must:
  - Provide all medication documentation in advance.
  - Supply a clearly organized list for each student as previously stated.

A copy must also be brought to camp for their leaders to use during administration.

# 4. First Aid, Medical Team, and On-Site Care

Calvary Prescott desires to support every student so their time with the Lord is not hindered by medical challenges.

- Calvary Prescott will bring qualified first aid and medical personnel appropriate to the group size, which may include:
  - Paramedics
  - EMTs
  - First Aid Responders

Medical personnel will:

- Address minor injuries (cuts, scrapes, sprains, minor illness).
- Provide basic first aid and emergency assistance.
- Help determine when higher care is necessary.

## 5. Permission for Medical Assessment & Treatment

By participating in camp, each church acknowledges:

- Calvary Prescott medical staff have permission to evaluate and treat students within their training and scope.
- Treatment may include wound care, ice/heat application, basic first aid, and emergency medication assistance (EpiPens, inhalers) according to parent instructions.

If a situation appears serious or requires professional medical evaluation:

- Church leaders will be notified immediately.
- Parents/guardians will be contacted as soon as possible.

## 6. Emergency Room & Off-Site Medical Care

If a student requires emergency care beyond what can be handled on-site:

- Calvary Prescott, UCYC staff, or EMS may determine that off-site care is necessary. Students may be transported to:
    - **Yavapai Regional Medical Center – West (YRMC West)**
    - 1003 Willow Creek Road, Prescott, Arizona 86301
  - Leaders from the student's home church will be notified immediately.
- Parents or guardians will be contacted promptly with updates.

## 7. Drugs, Weapons, and Prohibited Items Policy

For the safety and spiritual environment of camp, the following are prohibited:

- Illegal drugs or controlled substances
  - Alcohol
  - Vaping devices and cartridges
  - Misused prescription medication
  - Firearms, knives, or weapon-like objects
- Drug- or weapon-related paraphernalia promptly with updates.

### 7.1 Response to Prohibited Items

If any prohibited items are found:

- The church's leaders will be notified immediately.
- Parents/guardians will be contacted promptly.
- Depending on the situation, local law enforcement may be contacted.
- Calvary Prescott reserves the right to send a student home.

# 7. Drugs, Weapons, and Prohibited Items

## 7.2 Right to Inspect for Safety

By attending camp, all churches acknowledge:

- Calvary Prescott and the student's home church leadership may inspect personal belongings when there is reasonable concern for safety or possession of prohibited items.
- Searches will be conducted respectfully, with transparency, and in the presence of appropriate leaders when possible.

Students will be informed of the purpose of any search unless immediate safety concerns prevent explanation.

# 8. Registration Process & Deadlines

Each participating church is responsible for managing and maintaining its own student registration process for camp. To ensure accurate attendance, communication, and medical preparation, the following procedures must be followed:

## 8.1 Church-Managed Registration

Each church will oversee and conduct their own internal registration process, including sign-ups, payments, and parent communication.

- After students register with their church, the church must update the Google Sheet assigned specifically to their group.
  - **This sheet will be provided by Calvary Prescott.**
- It must include each registered student's full name, grade, contact information, shirt size, parent/guardian details, and any required notes.

## 8.2 Required Updates

Churches are responsible for keeping their Google Sheet up-to-date at all times.

- Any changes—including new students, cancellations, contact info updates, or leader adjustments—must be updated in the sheet and communicated to Calvary Prescott promptly.
- Sheets must be completed accurately to ensure proper housing, meal planning, transportation coordination, and medical preparation.

# 8. Registration Process & Deadlines

## 8.3 Registration Deadlines

To ensure proper planning and communication with UCYC, the following deadlines must be met:

- **Winter Camp Registration Deadline: January 30th**
- **Summer Camp Registration Deadline: June 28th**

## 8.3 Deposits

A deposit is required from each church for every student who is signed up, ensuring accurate head counts and timely financial commitments to UCYC.

- **Winter Camp Student Deposit:**
  - **\$50 per student registered by December 31st**
- **Summer Camp Student Deposit:**
  - **\$50 per student registered by April 26th**