



Fountain Springs Church

JOB DESCRIPTION

Position: East Kids Director

Reports to: East Location Pastor

The Win:

To champion the mission of Fountain Springs Church by showing kids (birth – 5th grade) who Jesus is, at the East location.

Key Result Areas:

- 1) Executing all Kids Ministry environments at the East Location based on the standards set by the Central Kids Ministry team.
- 2) Developing, maintaining, and scheduling a thriving volunteer team at the East Location
- 3) Working with the East leadership team to shepherd families with children Birth – 5th grade.

Responsibilities:

- Maintain a safe, fun and flourishing learning environment for kids at the East Location.
- Schedule all East Kids Ministry volunteers (Nursery, Preschool, and Elementary) to meet/ exceed minimum classroom requirements.
- Ensure volunteers, kids' spaces, worship and curriculum (provided by Central Kids Team) are prepared for weekly kid's ministry needs.
- Regularly recruit and onboard new Kids Ministry volunteers.
- Provide regular feedback and training to volunteers.
- Support parents and families in crucial spiritual conversations with their kids.
- Implement and uphold SOPs as directed by central Kids Pastor
- Champion the Kids Ministry needs of the East Location in collaboration With the East Location Pastor and Central Kids Pastor.
- Assist in the planning and execution of Kids Ministry camps and events.

Qualifications:

- Aligned with the beliefs, mission, vision, and values of Fountain Springs Church (required)
- A thriving relationship with Jesus Christ (required)
- Sufficient biblical knowledge (required)
- A degree in children's ministry or early childhood education (preferred)
- Experience in leading children's ministry and volunteers (required)

Ideal Candidate Qualities:

- Humble, Hungry (self-motivated) and Smart (High emotional intelligence)
- Basic organization and administrative skills.
- Very personable and able to connect quickly with families and volunteers.
- Proactive problem solver. (solves problems before they happen)
- Driven to share Christ with others



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Work Schedule:

- Full-time, salaried position
- Minimum of 40 hours per week
- Sunday through Thursday work week with occasional Fridays and Saturdays
- Some overnight stays and travel are required for camps, training, etc..

Physical Demands:

- Some overnight stays and travel are required for camps, training, etc..
- Must be able to sit or stand for long periods of time
- Must be able to work in aloud fast-paced environment
- Must be able to lift a minimum of 50 lbs.
- Must be energetic; able to play games, dance and have fun in kid's ministry