

Director of Connections

Job Description

Crossroads Church - Caldwell, ID

Hours of employment: 20 hours per week

Job Classification: salaried

Salary: DOE

Reports to: Lead Pastor

Purpose

To enlist people both inside and outside the church to join God's family on the journey of faith.

This should be accomplished in conjunction with the vision and mission of Crossroads:

We are a people committed to His call for the purpose of exploring our identity and unique purpose in God's kingdom. This is done through learning to hear God's voice and do what He says.

Why This Role Matters

This role is central to helping people move from attending to belonging—and from belonging to following Jesus. Your leadership will shape how people experience community, take next steps, and ultimately grow in their faith.

Essential Duties & Responsibilities:

The responsibilities of the Director of Connections can be identified through FOUR key components. These components include the following:

- **Weekend Services (Saturday & Sunday)**
 - Lead our hospitality & connections teams
 - Ensuring gathering spaces are welcoming, inviting, and break down barriers for people to connect
 - Gather & lead a group of volunteers to help make church hospitality and connections a reality (i.e., greeters, parking lot volunteers, mug washers, and floaters)
 - Connect with visitors
 - Answering questions and improving the system for getting people plugged in beyond initial visits
 - Prepare & execute "Discover Crossroads"

- **Evangelistic Services**
 - Play a role in helping plan, coordinate, execute the invitational aspects of services geared towards inviting people to follow Christ. This can include, but is not limited to:
 - Christmas Eve Services
 - Easter Services
 - Calls to respond during services, as applicable

- **Community Groups (midweek)**
 - The mission of community groups is to gather people for the purpose of building friendships that lead toward deeper biblical community.
 - Facilitate on-going groups and leaders, as well as providing new groups and opportunities for people to connect
 - The goal is to work with the Lead Pastor to move people, when they are ready, into Purpose Groups, or other deeper discipleship tracks.
 - Groups include, but are not limited to:
 - Sports groups
 - Moms with Young Kids (current)
 - Dads with Young Kids (current)
 - **College & Young Adult (This is the only one required!)**

- **Community Connections (All Areas)**
 - Facilitate local connections and service projects (including Sunday local "OUTS") for the purposes of blessing others and bridging the gap between the church and the community
 - Find & explore ways for people to be invited into Crossroads Church and into the family of faith
 - Improving our marketing in order to help people know we exist
 - Lead and facilitate opportunities for people to be led to the Lord within the local community (i.e., 4th of July Prayer Booth)
 - Lead and execute 2-3 all-church events a year that encompass an outreach component (i.e., Back to School Bash)
 - Lead and execute 2-3 all-church events a year that encompass a connection component for people within our church body (i.e., 5 to Dinner, Fall Fest, etc.)

Personal Requirements:

- Ideally, 2 years prior experience working in a similar field, and/or equivalent education
 - Example: 2 or 4-year degree in Evangelism & Hospitality Ministries
- Passion to see people come to know, love, and follow Christ, and be recruited into the family of faith, as well as be able to help create pathways for the church body to be involved in the process
- Able to communicate well with volunteers in a caring and supportive manner

- Proven ability to develop positive relationships with team members
- Christ-like attitude that is accepting and inclusive of all the diverse parts of the body of Christ
- Teachable, reliable, team player with strong oral and written communication skills
- Complete a successful national background check
- Personable and friendly, with an ability to connect with people in different ages and stages of life

Spiritual Requirements:

- Must be a growing Christian, deepening his or her personal relationship with Jesus Christ and modeling this to others. (1 Timothy 3:1-13)
- Must be supportive of the church's doctrinal statement and philosophy of ministry, and practices regular tithing to Crossroads Church (Note: Please read our statement of faith and our connection to the Evangelical Methodist Church to better understand the Historical Christian Faith to which we adhere on our website: www.crossroadschurch.id/about)
- Must be loyal to the pastoral staff, function as a team player, and be willing to work in cooperation with all staff, board members, and ministry leaders within the church
- Must have a high level of maturity regarding how to handle sensitive information in a Godly manner (granting charitable judgments, abstaining from gossip, etc.)

Accountability:

- Participate fully and be responsible for communicating the direction and related needs for your areas of responsibility
- Attend Crossroads services whenever possible in order to maintain the greater vision and ethos of the church, and for the sake of his or her own spiritual development
- Commit to personal development through team trainings, counseling opportunities, continuing education, etc.

Confidentiality Resolution:

Working as part of the Crossroads staff will involve knowledge of sensitive information regarding staff and members of the church. The church requires that a strict code of confidentiality of information be maintained. Employees are prohibited from storing or divulging information outside the church (either in written or electronic form) about any matter of the church's business.