

OUR LEADERSHIP STRUCTURE

ONE CHURCH. ONE VISION. EVERYONE PLAYS A PART.



DEPARTMENTS & TEAMS

EVERY DEPARTMENT HAS A PURPOSE. EVERY TEAM MAKES IT HAPPEN.

SUNDAY DEPARTMENTS		1ST IMPRESSIONS DEPARTMENT	TEAMS: • Hosts • Ushers • Parking Team • Guest Central • Dream Team Central		Creates a welcoming, organized, and guest-ready environment from the moment people arrive.
		LIMITLESS KIDS DEPARTMENT	TEAMS: • Nursery (0-2yrs) • 3yrs - Pre-K • K-5th • Guest Check In		Partners with parents to teach and lead kids to know and love Jesus in a safe, fun, and engaging environment.
		WORSHIP CREATIVE DEPARTMENT	TEAMS: • Worship Team • Production Team • Photo/Video Team		Leads the church in worship and creates an atmosphere that connects people to God.
		SECURITY DEPARTMENT	TEAMS: • Security Team • Medical Responder Team		Provides a safe and secure environment for all who attend our services.
		HOSPITALITY DEPARTMENT	TEAMS: • Coffee Shop Team • Free Coffee Team • Hospitality Team		Creates a warm, hospitable environment where people feel seen, cared for, and right at home.
		PRAYER DEPARTMENT	TEAMS: • Prayer Team (Pre-Service) • In-Service Prayer Team • Follow-Up Prayer Team		Covers every service and ministry in prayer and stands in the gap for our church, leaders, and community.
OTHER TEAMS		OPERATIONS DEPARTMENT	TEAMS: • Happens During Week • Sunday Prep • Data Entry • Guest Process & Gifts • Church Growth Track		Handles the behind-the-scenes work that keeps the church running smoothly.
		DISCIPLESHIP DEPARTMENT	TEAMS: • Small Group Leader • Small Group Host • Growth Track		Builds relationships and helps people grow in their faith through community.
		YOUTH & YA DEPARTMENT	TEAMS: • Youth Leader • Young Adults Leader		Reaches and develops the next generation to know, love, and live for Jesus.
		OTHER TEAMS DEPARTMENT	TEAMS: • Dream Team Care • Outreach • Prayer • Intercessory Prayer • Custodial • Lawn Care		Essential teams that support our mission and care for people and our church.

OUR GOAL: 350 PEOPLE BY THIS TIME NEXT YEAR

OUR MISSION: LOVE GOD. LOVE PEOPLE. MAKE DISCIPLES.

DREAM TEAM

SUNDAY MORNING INSTRUCTIONS

Thank you! 



THANK YOU!

Thank you for serving and helping create a place where lives are changed and souls are saved. Your consistency, excellence, and heart make a difference every single Sunday.



1. BEFORE YOU ARRIVE

- Plan to arrive **at least 30 minutes** before the service you're serving.
- Come ready to worship, serve, encourage others, and expect God to move.



2. WHEN YOU ARRIVE

- Grab your **Dream Team lanyard** from the Kids Check-In Desk (or your ministry's designated area).
- Stop by the Kids Self Check-In kiosk and **print your Dream Team name tag**. Every Dream Team member should wear a name tag each Sunday.



3. IF YOU HAVE CHILDREN

- If possible, check your children in **before** the All-Team Huddle.
- After the huddle, you'll be able to take them directly to their classrooms once the Kids Team is ready to receive them.



4. BETWEEN SERVICES

- If you attended the first service, please **head directly** to the ministry where you serve for the second service as soon as the service ends.
- Help your team prepare, welcome guests, and be ready before people begin arriving.



5. REMEMBER

- Smile first.
- Introduce yourself to someone new.
- Look for ways to help beyond your assigned role.
- Serve with excellence, flexibility, and joy.
- We don't just fill positions—we create an environment where people can encounter Jesus.

SUNDAY CHECKLIST



ARRIVED
30+ MINUTES
EARLY



LANYARD ON



NAME TAG
PRINTED



KIDS
CHECKED IN



ATTENDED
ALL-TEAM
HUDDLE



READY
TO SERVE



HEADED
DIRECTLY TO
SECOND-SERVICE
POSITION

Thank you for making
Limitless Church feel like home!



LIMITLESSCHURCH

KIDS DEPARTMENT

LOVING KIDS. LEADING THEM TO JESUS.

To create a safe, fun, and Jesus-centered environment where kids can grow in faith.

KIDS DIRECTORS



HILLARY

- Curriculum
- Scheduling
- Recruiting
- Direct a Service



KAYLA / SHAKON

- Direct a Service
- Leading Team
- Team Building
- Recruiting

★ KIDS TEAM LEADS

TWO TEAM LEADS PER AGE GROUP.
1 PER SERVICE.



ELEMENTARY (K-5TH GRADE)

9:15 AM SERVICE LEAD

Heather S.

10:45 AM SERVICE LEAD



JUNIORS (3RD-5TH GRADE)

9:15 AM SERVICE LEAD

Sarah W.

10:45 AM SERVICE LEAD



LITTLES (NURSERY-2YRS)

9:15 AM SERVICE LEAD

Taylor W.

10:45 AM SERVICE LEAD



CHECK IN TEAM LEADS

9:15 AM SERVICE LEAD

Kylie H.

10:45 AM SERVICE LEAD

Tricia S.

WHAT WE DO



SHARE JESUS

Share God's love in a way kids can understand.



BUILD RELATIONSHIPS

Create a safe place where kids feel known and valued.



DISCIPLE & GROW

Help kids build a strong foundation of faith.



PARTNER WITH PARENTS

We walk alongside families in the most important ministry—raising kids.

EXPECTATIONS

- ✓ Arrive 30 minutes early
- ✓ Serve with a joyful attitude
- ✓ Be prepared & ready to lead
- ✓ Encourage every child
- ✓ Maintain a safe environment
- ✓ Follow curriculum & director's plan
- ✓ Pray for the kids & team
- ✓ Communicate & support your co-lead

SUNDAY SERVICES

9:15 AM



Elementary



Juniors



Littles



Check In

10:45 AM



Elementary



Juniors



Littles



Check In



Thank you!

You are making an eternal difference in the life of a child every single Sunday!





1ST IMPRESSIONS DEPARTMENT

FIRST IMPRESSIONS LAST A LIFETIME.



We create a welcoming, organized, and guest-ready environment from the moment people arrive.



DIRECTOR



ARJAY
(FOR NOW)



Training someone else
to rise up here!



TEAM LEADS

**TWO TEAM LEADS PER AREA.
1 PER SERVICE.**

9:15 AM SERVICE LEAD

10:45 AM SERVICE LEAD



NEW HERE

 Tara O.

 Heather T.



USHER

 Justin C.

 Gloria C.



GREETER
(WELCOME TEAM)

 Wendy R.



PARKING

 Grant S.

 Denny S.



WHAT WE DO



WELCOME

Make every guest feel seen, known, and valued.



CONNECT

Help guests take their next step in connecting with our church.



GUIDE

Provide clear direction and a smooth experience from arrival to goodbye.



REPRESENT

Reflect the love of Jesus through excellence in every interaction.



EXPECTATIONS

- ✓ Arrive 30 minutes early
- ✓ Be friendly, alert & approachable
- ✓ Dress appropriately
- ✓ Knowledgeable of our church and next steps
- ✓ Work together as a unified team
- ✓ Be solution-minded
- ✓ Pray for our guests and team
- ✓ Create a worshipful atmosphere



SUNDAY SERVICES

9:15 AM



New Here



Usher



Greeter



Parking

10:45 AM



New Here



Usher



Greeter



Parking



THANK YOU!

You are the first hello and the lasting impression of the **love of Jesus.**





PRODUCTION DEPARTMENT

EXCELLENCE BEHIND THE SCENES.
IMPACT ON **EVERYONE**.



We create an atmosphere where people can see, hear, and experience God without distraction.



DIRECTOR
JEFF K.



OVERSEES:

- Vision
- Sound
- Lighting
- Live Stream
- Systems



LEADS BY:

Example,
Excellence, and
Encouragement



TEAM LEADS

TWO TEAM LEADS PER AREA.
1 PER WEEK • SERVE BOTH SERVICES



LIVE STREAM

TEAM LEAD WEEKS 1 & 3



Tim W.

TEAM LEAD WEEKS 2 & 4



Trey H.



SOUND



Scott R. / Deven



Jeff



COMP & LIGHTS



WHAT WE DO



CREATE ENVIRONMENTS

We create distraction-free environments so people can focus on Jesus.



SUPPORT THE MESSAGE

We use technology to enhance the message, not replace it.



SERVE WITH EXCELLENCE

We pursue excellence as an act of worship.



ONE TEAM, ONE MISSION

We communicate, support each other, and run every service like a well-oiled team.



EXPECTATIONS



Arrive 30 minutes early
(Sound & Computer arrive at 7:30)



Know your role and be prepared



Stay off your phone



Follow direction & run your position



Anticipate needs and solve problems



Communicate clearly and respectfully



Leave the tech better than you found it



Pray for our church and services



SUNDAY SERVICES

WE SERVE BOTH SERVICES



ARRIVE

30 minutes early
(Sound & Computer arrive at 7:30)



PRE-SERVICE CHECK

Run through & system check



SERVICE TIME

Stay focused & engaged



POST-SERVICE

Tear down & reset with care



Thank You!

Your faithfulness behind the scenes helps create an environment where lives are changed **every single Sunday**.





HOSPITALITY

— DEPARTMENT —

We create a welcoming environment

WHERE PEOPLE FEEL SEEN, LOVED, AND AT HOME.



DIRECTORS
PEREZ & ANGELA



OUR PURPOSE

Create a warm, welcoming atmosphere where people can connect and belong.



WE SERVE

Both Services
9:15 AM & 10:45 AM



WE VALUE

- ✓ Excellence
- ✓ Kindness
- ✓ Teamwork



TEAM LEADS

TWO TEAM LEADS PER AREA.
1 PER WEEK • SERVE BOTH SERVICES



TEAM LEAD WEEKS 1 & 3



3:20 COFFEE CO.

👤 Perez & Angela (Leads)



FREE COFFEE

👤 Gonnermans (Leads)

TEAM LEAD WEEKS 2 & 4



3:20 COFFEE CO.

👤



FREE COFFEE

👤



WHAT WE DO



Create a welcoming and comfortable environment



Provide excellent coffee and hospitality



Connect with people and help them feel at home



Work together as a team with joy and excellence



EXPECTATIONS

- ✓ Arrive at **8:00 AM** to begin serving coffee by **8:45 AM**
- ✓ Close coffee shop at **10:45 AM**
- ✓ Opens back up for 10 mins after service until **12:00 PM**
- ✓ Go through training with Perez's as part of expectations
- ✓ Know your role and be prepared
- ✓ Stay off your phone
- ✓ Follow direction & run your position
- ✓ Anticipate needs and solve problems
- ✓ Communicate clearly and respectfully
- ✓ Pray for our church and our guests



SUNDAY SERVICES

WE SERVE BOTH SERVICES



ARRIVE

8:00 AM

Begin serving coffee by 8:45 AM



CLOSE COFFEE SHOP

10:45 AM



REOPEN (10 MINS)

After service until 12:00 PM



HOSPITALITY MATTERS

Every interaction is an opportunity to share Jesus.

Thank You!



Your hospitality helps people experience the love of Jesus from the moment they arrive. **Thank you for making a difference!**





WORSHIP DEPARTMENT

Leading people into the presence.

CHANGING LIVES **FOREVER.**



We lead with **passion, excellence,** and **humility** so others can encounter the **presence of God** in a powerful way.



WORSHIP DIRECTOR
Manuelo W.

MUSICAL DIRECTOR
Ryan S.



OUR MISSION

We lead others into God's presence through song and hearts that worship.



WE VALUE

- ✓ Excellence
- ✓ Unity
- ✓ Encouragement
- ✓ Humility

OUR WORSHIP TEAM



MUSICIANS

Using our gifts to create moments where lives meet Jesus.



VOCALISTS

Singing with our whole hearts to lead others into God's presence.



CHOIR *(Future)*

Joining together as one voice to lift up the name of Jesus.



WHAT WE DO



Lead others into the presence of God through worship.



Build unity on stage and support one another.



Grow together spiritually and musically.



Serve with excellence and humility.



EXPECTATIONS

- ✓ **Arrive at 7:30 AM**
- ✓ Know your parts & be prepared
- ✓ Stay off your phone
- ✓ Follow direction & run your position
- ✓ Anticipate needs and solve problems
- ✓ Communicate clearly and respectfully
- ✓ Rehearsals are mandatory
- ✓ Come with a heart to worship
- ✓ Pray for our church and services



REHEARSALS

Thursdays at 6:00 PM



SUNDAY SERVICES

WE SERVE BOTH SERVICES



ARRIVE
7:30 AM



SOUND CHECK
Prepare, sound check, and worship together



SERVICE TIME
Lead with excellence and a worshipful heart



POST-SERVICE
Quick reset and prayer as a team



Thank You!

Your worship helps create an atmosphere where lives are changed and hearts encounter God. *Thank you for leading!*





SECURITY DEPARTMENT

CREATING A SAFE ENVIRONMENT
SO PEOPLE CAN **ENCOUNTER GOD**.



We exist to **protect, serve,** and honor—so every person can experience the love and presence of God in a safe environment.



DIRECTOR
Dennis H.



OVERSIGHT:

- Team Leadership
- Training & Development
- Safety Procedures
- Emergency Preparedness



TEAM LEADS
(2 PER SUNDAY)

2 TEAM LEADS PER SUNDAY – 1 PER SERVICE

9:15 AM SERVICE



DENNIS H.
TEAM LEAD

10:45 AM SERVICE



BRIAN K.
TEAM LEAD



OUR MISSION

To provide a secure, welcoming environment through vigilance, teamwork, and Christ-like service.



WHAT WE DO



PROTECT

Ensure the safety and well-being of everyone in our facility.



SERVE

Be a welcoming presence and ready to help when needed.



OBSERVE

Stay alert and report anything unusual or unsafe.



GUIDE

Help people navigate our campus and feel at home.



SUPPORT

Work alongside all teams to create the best experience possible.



EXPECTATIONS

- ✓ Arrive 30 minutes early
- ✓ Wear your security badge/shirt and earpiece.
- ✓ Be in position and ready to serve.
- ✓ Remain alert and attentive throughout service.
- ✓ Follow all procedures and protocols.
- ✓ Communicate clearly and promptly.
- ✓ Treat everyone with respect and kindness.
- ✓ Work as a team and support one another.
- ✓ Report all incidents to the Director.
- ✓ Pray for our church and services.



TRAINING

All team members will go through orientation and ongoing training.



SUNDAY SERVICE

WE SERVE 1 SERVICE



ARRIVE

30 Minutes Early



TEAM LEAD IN POSITION

9:15 AM (Dennis H.)
10:45 AM (Brian K.)



SERVICE

Remain in position and ready to respond.



POST-SERVICE

Debrief, reset, and secure all areas.



2 TEAM LEADS PER SUNDAY

9:15 AM SERVICE – Dennis H.
10:45 AM SERVICE – Brian K.



THANK YOU

for standing strong with us!

YOUR FAITHFULNESS CREATES A PLACE
WHERE PEOPLE CAN
ENCOUNTER GOD.

We couldn't do it without you!



"Be on your guard;
stand firm in the faith;
be men of courage;
be strong."

– 1 Corinthians 16:13

Other Ministries

EVERY MINISTRY. ONE MISSION.
Different roles, same purpose.
Together we make an *eternal* impact.

*Many hands.
One heart.
One church.*

OUR TEAM LEADS



DREAM TEAM CARE

*Debi & Steve
B.*

Caring for our **people** and strengthening relationships.



GROUPS

Building **community** through life-giving groups.



FINANCE

*Justin
C.*

Stewarding God's **resources** with excellence.



TRUSTEE (FACILITY CARE)

Maintaining our facility and property.



PHOTOGRAPHY

?

Capturing moments that share **our story**.



SOCIAL MEDIA

?

Sharing our **mission** and reaching more people online.



YOUTH

*Arjay & Kayla
Daniel & Shakon*

Investing in the **next** generation.



YOUNG ADULTS

?

Building **community** and faith among young adults.



OUTREACH / EVENTS

Liv W.

(Also on Teaching Team)

Planning and coordinating **outreach** and events that reach our community.



*We may have different roles,
but we are
one church.
family.*



3:20 COFFEE CO.

VOLUNTEER TEAM • CULTURE & POSITIONS

Welcome to the Team

Thank you for saying yes to serving with 3:20 Coffee Co. We are more than a café. We are part of the Grow in Community ministry of Limitless Church—creating space for people to feel welcomed, known, and connected.

Coffee is what we serve. Hospitality is how we serve people.

Our Mission

3:20 Coffee Co. creates intentional moments of hospitality that help people connect, build community, and feel at home at Limitless Church.

The 3:20 Way

- **HOSPITALITY BEFORE COFFEE** — People are always more important than the drink.
- **PREPARE WITH EXCELLENCE. SERVE WITH PRESENCE.** — We come ready, but stay aware of the person in front of us.
- **COMMUNITY IS THE GOAL** — A cup of coffee can open the door to conversation and connection.
- **THE FIVE-FOOT RULE** — If someone is within five feet, acknowledge them. Smile. Say hello. Make room for connection.
- **NEVER WONDER** — Guests should never wonder where to go, what to do, or whether they belong. If you see confusion, step in.
- **SEE A NEED. MEET A NEED.** — Restock it. Wipe it. Help them. We do not wait to be asked.
- **BETTER TOGETHER** — We communicate, encourage one another, and protect the team. No position is more important than another.

What Success Looks Like

Guests feel seen. Volunteers feel supported. The café stays clean and calm. Drinks are made consistently. The atmosphere makes it easier for people to connect.

3:20 coffee co positions

Clear roles. Strong communication. One team.

1. HOSPITALITY HOST

PRIMARY FOCUS: Guest Experience

Welcome guests • Take donations and manage payment • Mark cups and pass specialty orders to the bar • Pour sweet tea and lemonade • Answer menu questions and guide guests to pickup

2. LEAD BARISTA

PRIMARY FOCUS: Espresso Quality

Pull espresso shots • Steam milk • Monitor espresso and grinder quality • Keep the steam wand and espresso station clean • Communicate with the Drink Builder

3. DRINK BUILDER

PRIMARY FOCUS: Consistency & Finish

Add syrups and build drinks • Prepare shaken espresso and cold foam • Blend frappés • Finish, lid, and check each drink • Move completed drinks to pickup

4. CAFÉ SUPPORT

PRIMARY FOCUS: Keep Everything Flowing

Restock milk, cups, lids, syrups, tea, and lemonade • Wash and reset pitchers and tools • Keep work areas clean • Watch supply levels • Step into the area that needs help most

One Team

Your position gives you a primary focus—not blinders. When your station is caught up, look up. Help the next person. Protect the guest experience. We win together.

PEOPLE ARE MORE IMPORTANT THAN COFFEE.

Prepare with excellence. Serve with presence.