

## **Screening Checks**

Background Checks are an important piece of the process in providing safety for the people in our church. In the case of an allegation of abuse, background checks will show that our organization has practiced due diligence in allowing an individual to work with youth/children.

## **Criminal Record Check Information**

A CRC must be completed every 5 years.

CRCs are completed by staff and volunteers, 18yrs and older.

If a person has completed a CRC for another organization (such as work or school), a copy of the results may be provided to the church, but the original must be seen by the church and signed for on the photocopy.

To apply, you will need to provide 2 pieces of identification: eg. Driver's Licence, SIN card, Provincial Healthcard, Birth Certificate, Citizenship Card

Cost varies, depending on which station (police or RCMP) you are applying through. You must apply through the station that is located in the city/town you live in. le. East St. Paul residents apply at the RCMP station.

You should take along a form letter that states you are applying for a volunteer position. This may reduce or eliminate the cost. The letter is provided and signed by Eastview.

If you are applying on behalf of Eastview, and would like Eastview to cover the cost, submit your receipt to the office and we will process a reimbursement cheque.

Note: In Winnipeg, you now have the option of applying on line, providing the agency name (**Eastview Community Church**) in your application, and having Eastview receive the results electronically. So you will no longer need to retrieve your results from Smith Street.

To apply online: https://www.winnipeg.ca/police/services/online-record-checks

## **Child Abuse Registry Check**

A child abuse registry check must be completed every five years.

The forms are provided by Eastview, and can be completed and handed in to the office. <u>Please follow the instructions provided in the envelope.</u>

Child Abuse Registry Checks may not be shared from organization to organization.

CARs are free to process for volunteers.