

## Change or delete recurring donations with Clovergive

1. From <https://TheVillageChurchBaldwin.org> site, click on **Give**.



2. Click on the **Donate** button to go to the Village Church's Clovergive website. Website address is <https://app.clovergive.com/app/giving/donatetothevillage>

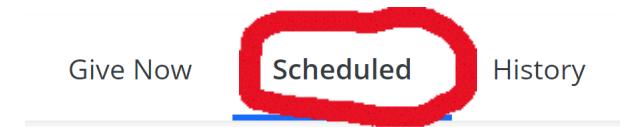


3. Click on the **Sign In** tab:

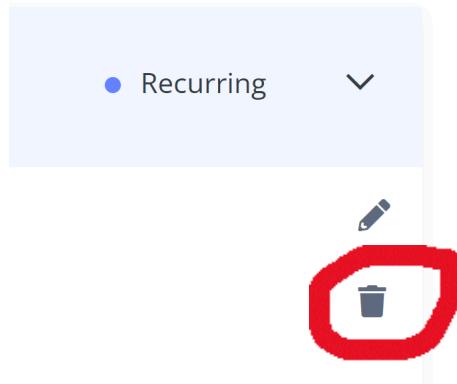
**The Village Church of Baldwin, WI INC**



4. Sign in to Clovergive with the email or phone number that you previously set up and click **Next**. Enter the password for email login, or one-time code for phone number login as prompted (Clovergive will send a one-time code if you choose this option).
5. Click on the **Scheduled** tab to access your **Scheduled giving and payments**.



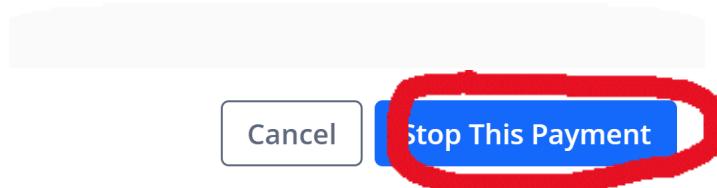
6. Click on the “Trash can” to cancel recurring donation:



7. Confirm cancellation on pop up screen.

### Stop Recurring Payment

Are you sure you want to stop this set of recurring payments?



That's it! Recurring donations have been deleted and no additional donations will be made unless you set up a new one-time or recurring donation.

