

PRESCHOOL MINISTRY DIRECTOR



Job Description

PURPOSE

To help preschool-aged children and their families discover and deepen a saving relationship with Jesus by leading them to gather, give, and go.

EXPERIENCE

- College degree
- Minimum three years of working with children
- Minimum two years of working with staff and volunteers
- Organizational skills
- Verbal and written communication skills

DETAILS

Full-time (32 hours per week)

Reports to: Children's Ministry Director

Work Schedule: Typically, Sunday through Thursday with some exceptions for special events.

KEY RESULTS & RESPONSIBILITIES

Lead a growing comprehensive preschool ministry focused on discipleship and worship

- Follow a stated, comprehensive strategy for preschool ministry
- Plan, lead, teach, etc. weekly ministry environments
- Have a growing knowledge and understanding of preschoolers and their families
- Guide parents to feel connected to the preschool ministry through communication and relationships
- Work with Preschool Childcare Director on special events

Recruit, train, lead, and pastor preschool ministry volunteers

- Ensure the leaders are the "right" leaders who are spiritually mature and aligned with the church
- Consistently communicate with leaders to cast vision and provide important information
- Ensure alignment among all leaders concerning the preschool and children's ministries strategies and the church's mission
- Build relationships with and a community among all volunteers

Partner with the Weekday Preschool program to connect weekday families to Sundays

- Build a strong relationship with the Weekday Preschool Director
- Ensure the shared space is safe, clean, and used effectively
- Find fruitful ways to get Weekday Preschool families to attend FBC on Sundays

Align with the children's ministry team and FBC staff

- Be engaged and aligned with the FBC mission
- Be engaged and aligned with the children's ministry team
- Ensure the preschool ministry is aligned with the Lead Pastor and the church
- Protect the health, relationships, and values of the FBC staff