

## MINI-BUS DRIVER'S NOTES:

1. ALWAYS check / adjust outside mirrors before travel.
2. INCREASE following and stopping distances by at least 1/3 over normal. This vehicle is significantly heavier than an automobile and does not respond like your personal car.
3. PAY attention to obstacles outside of your lane, especially roadside signs, poles, and mirrors on other vehicles. This vehicle is significantly wider and longer than your personal car and requires more side clearance when passing and turning.
4. PAY attention to overhead clearance requirements. Mini-bus is 9' 9" tall and may not fit under a canopy or in a parking deck.
5. KEYS (also see key outline sheet in green case behind driver's seat):
  - a. Driver's Door and Ignition: large, square, black "Ford" key
  - b. Main Entry / Exit Door: small, oblong, silver "Kubota" key
  - c. Rear Cargo Door Latch Lock: small, round, black "Tri/Mark" key
  - d. Rear Cargo Deadbolt Lock: small, square, brass "Tri/Mark" key
  - e. Circuit Breaker / Fuse Panel: small, round, brass "Hudson" key (located in green case behind driver's seat; for electrical repair use only – this area is not to be used for storage of any items).
  - f. NOTE: When traveling out of town, always take a spare set of keys.
6. MAIN ENTRY / EXIT DOOR:
  - a. Outside: Insert key and turn in desired direction (open / close).
  - b. Inside: Use door switch on upper switch panel. Ignition key must be in 'ON' or 'ACC' position. Push down on switch to close door and up to open door.
  - c. NOTE: Both outside key switch and inside rocker switch must be held in desired direction of travel until door fully opens / closes.
  - d. NOTE: If inside overhead lights are still on with ignition switch in 'OFF' position, then door is not fully closed.
7. REAR CARGO COMPARTMENT DOOR:
  - a. Door contains two locks; a door latch lock (right) and a deadbolt lock (left).
  - b. Turn keys left to unlock, right to lock.
  - c. Keys must be returned to vertical position to remove.
  - d. Ensure both locks are in locked position when traveling with cargo.
  - e. NOTE: to facilitate lock use, push inward on door after closing until a click is heard.
8. HEAT & AC OPERATION:
  - a. Front (driver's): Use controls on dashboard, including "Front" fan control.
  - b. Rear (passengers): Use controls on upper switch panel.
  - c. Note: "Rear" fan control on dashboard is inoperative.
9. OPERATION OF INTERIOR LIGHTS:
  - a. Ignition switch must be in 'ON' or 'ACC' position for lights to work.