

**Early Learning Board Meeting Agenda**  
**Pastor Study @ 6:15 PM**  
**11/6/2024**

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- I. Prayer
- II. Welcome, Introductions, & Minute Approval  
*Happy Birthday Nikki!*
  - a. In Attendance  
Brian, Dana, Kurt, Nikki, Kenzie, Virginia, Amy, Karen V, Karen W, Dennis,
- III. Directors' Report  
Busy month, lots of activities  
Fire marshall, State Visit, went okay after light magically fixed,  
Curtains need sprayed for flame retardant  
-still low on staff
- IV. Preschool & Child Care Teacher Representatives Reports  
-Full Day for Maddie found
- V. Preschool & Child Care Parent Representatives Reports
- VI. New Business
- VII. Treasurer's Report
  - a. Budget (See Below)
- VIII. Old Business
- IX. Next meeting: 2/25/2025 PM

	A	B	C	D	E	F	G	H
1	<b>Early Learning 2025</b>						<b>* No New Class with Current Enrollment</b>	
2	<b>Includes Child Care, Preschool and Summer Camp</b>							
3	<b>Description</b>	<b>Line Item #</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>Per Month</b>		
4	<b>INCOME</b>							
5	Child Care Income	901	\$ 520,800.00	\$ 603,440.00	\$ 600,640.00	\$ 50,053.33	\$	(2,800.00)
6	Preschool Income	10	\$ 166,900.00	\$ 162,690.00	\$ 162,780.00	\$ 13,565.00	\$	90.00
7	Summer Camp Income	2014	\$ 84,000.00	\$ 84,000.00	\$ 113,250.00	\$ 9,437.50		
8	Preschool Registrations	931	\$ 8,840.00	\$ 11,690.00	\$ 11,890.00	\$ 990.83		
9	Summer Camp Registrations	930	\$ 6,000.00	\$ 6,000.00	\$ 7,500.00	\$ 625.00		
10	Child Care Registrations	902	\$ 6,000.00	\$ 7,500.00	\$ 7,500.00	\$ 625.00		
11	Fundraising	12				\$ -		
12	Potential Stay and Play (adding Aug. 2025)				\$ 9,000.00	\$ 750.00		
13	<b>TOTAL INCOME</b>		<b>\$ 792,540.00</b>	<b>\$ 875,320.00</b>	<b>\$ 912,560.00</b>	<b>\$ 76,046.67</b>		
14						\$ -		
15	<b>EXPENSE</b>							
16	Director Salaries	908			\$ 106,080.00	\$ 8,840.00		2% salary increase
17	Early Learning Employee Payroll	909	\$ 752,130.68	\$ 745,000.00	\$ 667,500.00	\$ 55,625.00		2% wage increase; based on annualizing actual payroll exp. For 2024
18	Payroll Taxes	4000	\$ 57,538.00	\$ 57,574.00	\$ 59,000.00	\$ 4,916.67		7.65%
19	Workers Comp. (payroll tax subsidiary)	4001	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 583.33		
20	Snacks	903	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 1,666.67		
21	Supplies	904	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 1,500.00		
22	Brightwheel	920	\$ 3,600.00	\$ 3,600.00		\$ -		State paying for Brightwheel in 2025
23	Background Checks	912	\$ 2,100.00	\$ 3,500.00	\$ 3,500.00	\$ 291.67		
24	Training/Staff Appreciation	915	\$ 2,100.00	\$ 2,100.00	\$ 2,500.00	\$ 208.33		
25	Field Trips	20145	\$ 5,100.00	\$ 5,300.00	\$ 7,000.00	\$ 583.33		Based on actual for 2024
26	Misc.	20	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 125.00		
27	WiFi	916	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 100.00		
28	Administrative	923	\$ 4,200.00	\$ 4,200.00	\$ 10,000.00	\$ 833.33		Increase due to Indeed charges for Job Ads
29	Custodial	922	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 3,750.00		
30	Elevator	937	\$ 960.00	\$ 1,000.00	\$ 1,200.00	\$ 100.00		
31	<b>TOTAL EXPENSE</b>		<b>\$ 920,428.68</b>	<b>\$ 914,974.00</b>	<b>\$ 949,480.00</b>	<b>\$ 79,123.33</b>		
32	<b>NET INCOME</b>		<b>\$ (127,888.68)</b>	<b>\$ (39,654.00)</b>	<b>\$ (36,920.00)</b>	<b>\$ (3,076.67)</b>		
33								
34	Budget includes:							
35								
36	\$5 per day increase for pre-school							
37	offer one 4 day pre-k and one 5 day pre-k 5 day @ \$275 per month							
38	5 day pays \$50 for supplies							
39	estimated salary increase of one day per week for 18 weeks \$2500							
40	Increase of all day \$15 per week							
41								

Personal Action Items: