

First United Methodist Church Burleson
announces active recruitment for;



Production Coordinator

Summary job duties:

Reporting to the Senior Pastor, the Production Coordinator will work with pastors, worship leaders, tech volunteers, church staff, and church members/visitors to assure quality sound, lighting, and video delivery for worship and special services/events. General duties include setting up production equipment, operating equipment during live events (worship services, musical performances, special services, funerals, etc.) and troubleshooting any issues as they occur.

Equipment: The church's FOH audio console is a Behringer x32. The lighting board is an Obsidian NX1-16. Currently using "Freeshow" for prompters and graphics during service, and the church's computer is an Apple iMac.

Status: Approximately 15 hours per week.

Position Available: Immediate opening

Pay: Range of \$24.00 - \$26.00 / hour (DOQ)

Education & Experience (partial list; see job description for details):

- 1-3 years of directly related AV/Sound technician experience in a volunteer or paid position.
- Knowledge of various types of AV-Sound equipment and comfort with various types of technology.
- Working knowledge of camera and lighting techniques.

Equipment: Working knowledge of production sound equipment, computers, social media platforms, and related hardware and software necessary to fulfill the job responsibilities listed in the job description.

Notes:

Complete job description available at www.fumcburleson.org/employment

Submit resume with contact information and salary requirement to Senior Pastor or Pastor Parish Relations Committee (PPRC); First United Methodist Church Burleson 590 NE McAlister Rd. Burleson, TX 76028

Or via email at pastorkyland@fumcburleson.org or pprc@fumcburleson.org

Church office phone: 817-295-1166 (Monday-Thursday; 9:00 a.m. – 1:00 p.m.)