



SPRY CHURCH – Trustee Minutes of Meeting

Date: August 10, 2026

Location: PGC Conference Room

Attendees:

Present: Brent Leib, Cory Kling, Nelson Snyder, Toby Shoff, Greg Birk, Gale Runkle, Larry Raffensberger

Absent: John Frantz, Scott Wingard, Alexis McGuigan (SLT Liaison)

The meeting was opened with prayer.

Approval of Minutes:

- Motion to approve by John, seconded by Toby. Approved unanimously.

Old Business:

- **39 E. Crestlyn Property:** The property sale was completed on July 22, 2026.
- **PGC Lower-Level Air Exchangers/Dehumidification:** Authentic Air is in the process of installation.
- **Parking Lot Work:** Greg updated Trustees on the award to Square One Paving. Pricing from D.E. Gemmill Signs & Safety for line painting was more than the price reduction from Square One to do the same work. There will be a meeting with Square One at both campuses tomorrow (August 11) to firm up scope and final pricing.
- **SSC Downspouts and Gutters:** Yorktowne Gutters completed the work and they even installed a downspout at 60 School St.
- **SSC leaves in window wells:** The large heavy grates in front of the building were cut in half to allow easier access. Toby is in process of cleaning out the window wells.
- **SSC walkways:** Albright Concrete finished the work to replace the walkway and taper the sidewalk into an accessible ramp.
- **PGC lock for front door:** The interior of the lock was replaced.
- **Landscaping needs:** Due to the urgency of completing certain landscaping work at SSC prior to the parking lot paving, Cory made a motion to award the Forsythia hedge row trimming, 34 School Street work, and landscaping work near the SSC parking lot entrance, based on a comparable scope of work from the three contractors, provided the total cost does not exceed \$5,000. Toby seconded the motion, which was approved unanimously. Brent will coordinate with the contractors to align the scope of work and proceed with the award.

Brent will clarify the \$795 pricing for the work at the Youth Building, as the quote was ambiguous regarding the scope of work. Greg Birk will evaluate the possibility of spraying the weeds that have encroached into the parking lot. Larry made a motion to award the work following Greg's evaluation. Greg seconded the motion, and it was approved unanimously.

Estimates for seasonal maintenance of the gardens and trees, including mulching, pruning, deadheading perennials, and removing unwanted, dead or overgrown vegetation will be reviewed later in the season.
- **Tax exemption status:** Cory also noticed that our estimated taxes on the GIS map appear to be incorrect. Cory will contact our attorney. No update on the Youth Building that is with Barley Snyder.



• **SSC Facilities Improvements:** Discussed a little bit about where to start the improvements and the first thing to do would be to get suitable chairs for the library. Cory noted that some further approvals may be necessary.

New Business:

- **WARM Program for 34 School St:** Larry will be looking into the program to see if Trustees want to move ahead. WARM is through First Energy and we could receive energy-saving home improvements at no cost.
- **2027 Budget:** The team went through line items in preparation for the 2027 budget.
- **60 School St. Heating Oil:** Cory to reach out to the Scouts about timing to buy fuel oil for the building.
- **Scouts work at the church:** Cory will reach out to SLT about the possibility of them providing labor for the church.

Cory closed the meeting with prayer.

Next Meeting:

Date & Time: Monday, September 14, 2026, 6:00 PM

Location: PGC Conference Room

The Trustee Ministry is committed to managing the church's physical and financial resources with integrity, transparency, and care—so that every ministry can thrive and every person who enters our doors can encounter the love of Christ. In step with our church's mission to *Love Jesus, Be Transformed, and Declare Hope*, our focus this fiscal year includes completing key maintenance projects, improving fire safety and security, and updating lobbies and parking lots at both campuses. We'll improve outdated spaces at both campuses to enhance comfort and appearance, creating environments that support worship, fellowship, and transformation. As 1 Peter 4:10 reminds us, *"Each of you should use whatever gift you have received to serve others, as faithful stewards of God's grace in its various forms."* Our work is an act of service, helping create spaces where lives can be changed.