

# ARVADA COVENANT CHURCH

## COUNCIL MEETING MINUTES

<b>DATE</b>	March 26, 2024	<b>MEETING TYPE</b>	Council Meeting, ACC	<b>SECRETARY</b>	Sara Brown
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COUNCIL MEMBERS			
Susan Palmer, Council Chair	Brian Rodriguez, Vice Chair	Steve Smee, Treasurer	Sara Brown, Secretary
Evelyn Simmons	Luke Ringenberg (not in attendance)	Pastor Jodi Moore	Pastor Brian Rhen

MEETING HANDOUTS
Council Minutes 2.20.24 February, 2024 Financials Council Agenda 3.26.2024 Property Task Force FAQ

AGENDA ITEM	NOTES	OWNER
<b>CALL TO ORDER &amp; ROUTINE BUSINESS</b>		
<b>Call to order and opening prayer</b>	Susan called the meeting to order at 6:07 PM. A quorum was established.  A time was devoted to corporate prayer.	Susan Palmer
<b>Secretary Report</b>	Meeting minutes from the Council meeting on February 20, 2024 were reviewed.  <b>ACTION: The minutes were accepted as amended.</b>	Sara Brown
<b>Treasurer Report</b>	The February, 2024 financial report was reviewed. The report reflected total expenses are down and giving is up. Youth attendance which is not reflected in the report is averaging 19 youth per week.  <b>ACTION: The February, 2024 financial report was accepted.</b>	Steve Smee
<b>Co-Lead Pastor's Report</b>	<u>Brian's Report:</u>	Brian Rhen, Jodi Moore

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	<p>The first learning hour concluded and registration is currently open for the next learning hour which will run April 7 – Mother’s Day. Topics include the Psalms, finance, and work/faith.</p> <p>The next sermon series, running from April 7 – May 12, will be on emotions. This ties to the Journey Together practice of ACC. The series will include an emotions journal and will look at how God can handle our emotions.</p> <p>Planning is underway for the next mission fair to correlate with the denominational conference in Denver in January.</p> <p><u>Jodi’s Report:</u></p> <p>We are entering budget season. As a part of this, the church is soliciting bids for top maintenance priorities. Thank you to Ed Stehouwer for his recent work on a building appraisal.</p> <p>Preparation is underway for the May/June sermon series covering the book of Amos (Restore the World)</p>	
<b>COUNCIL BUSINESS</b>		
<b>Draft of Safety Plan</b>	<p>A group consisting of Craig Vander Laan, Steve Smee, and Gary Palmer worked to review the church’s safety procedures.</p> <p>A revised draft was proposed to Council for review and comments by 4/12. Council will need to approve the plan.</p> <p>The approved plan will be presented with a safety review at the next congregational meeting.</p>	Brian Rhen
<b>Personnel Update</b>	Staff Evaluations are underway and will be conducted by both Jodi and Brian.	Jodi Moore
<b>Property Task Force (PTF) Update and FAQs Discussion</b>	<p>A draft of the Offering Memorandum (OM) from CBRE was presented.</p> <p>It was agreed the congregation will be asked to vote on any potential Letters of Intent (LOI).</p> <p>The FAQ document was reviewed and edits were made. Future discussions will determine how this document will be distributed to the congregation.</p>	Susan Palmer
<b>Property Sale Fund Distribution</b>	<p>Council has determined that the funds from the property sale will be distributed in the following ways:</p> <ol style="list-style-type: none"> <li>1. Pay off the current mortgage</li> <li>2. Tithe</li> <li>3. Remaining funds will be held in a building reserve</li> </ol>	Susan Palmer
<b>Nominating Committee</b>	In preparation for the potential passing of the new constitution at the next congregational meeting, it was brought up that a nominating committee will need to be established.	Susan Palmer

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	Council members will bring names for this committee to the next meeting.	
<b>LMDJ Comments</b>	<p>Council members attended the final LMDJ Learning Hour meeting to listen to the group and learn more about areas of interest. The Council was encouraged by the work of this group.</p> <p>Continued work will be done to spread the word about the LMDJ group to the congregation</p>	Susan Palmer
<b>PET Update</b>	The Pastoral Encouragement Team (PET) will meet next month and will perform pastoral evaluations in May.	Evelyn Simmons
<b>Questions to share from Meet a Council Member</b>	No questions were received. A sign was created to make this space more visible for congregants.	Susan Palmer