ARVADA COVENANT CHURCH

CONGREGATIONAL MEETING MINUTES

DATE	June 28, 2026	MEETING TYPE	Congregational Meeting	SECRETARY	Brian Rodriguez

AGENDA ITEM	NOTES	OWNER
Call to order and opening prayer	Leadership Team Chair, Susan Palmer, called the Congregational Meeting to order at 10:17am with 117 members present along with 15 friends of Arvada Covenant Church (ACC). Susan led the Congregation in the Opening Prayer.	Susan Palmer
Review of January, 2026 Congregational Meeting Minutes	Secretary Brian Rodriguez invited corrections to the January, 2026 Congregational meeting minutes that were posted on ACC's website and distributed to the congregation in advance. **ACTION: The January, 2026 Congregational meeting minutes were accepted by a unanimous voice vote.**	Brian Rodriguez
New Member Presentation and Vote	New members Debbie Brown, Logan and Rachel Brubaker, Donna Dyer, Tony and Cindy Lainez, Christina Story, Robert and Carol Tveitmoe, and Heidi Wiebe were presented. **ACTION: The new members were affirmed and welcomed by a unanimous voice vote.**	Susan Palmer
Property Task Force (PTF) Update	Just prior to the annual meeting, Ken received a preliminary site plan from the proposed buyer. He provided a verbal update noting that, as is anticipated to meet the City of Arvada guest parking requirements, the proposed design adds on-site parking. This adjustment reduces the planned townhome units from 90 to 81. The plan is not yet final and remains subject to change. Paper ballots regarding approval of ACC entering a contract to sell the undeveloped south property were collected and tallied.	Ken Boggs and Susan Palmer
Pastoral Report	Congregational input at the June Vision Desserts in 2024 helped guide our desire to reach more young and growing families, and to provide a more desirable time for discipleship opportunities following the service. To help fill this need we moved our Service start time to 9AM followed by our Community Hour at 10:30AM in August 2024. Even though the earlier Service start time was a challenge to our more seasoned members, they were willing to set aside their preferences for the sake of attracting more young and growing families. After two years, the change in service time did not seem to achieve that hopeful result. ACC leadership has decided to move the Service start time to 9:30AM and the Community Hour to 10:45AM-11:45AM. These new times will start	Brian Rhen and Jodi Moore

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	August 23rd. We have seen staffing changes over the past 12 months and have made adjustments to the personnel budget including the use of part-time staffing in our children's and student programming. Studies show that a 1:75 staff to congregant and 1:75 staff to student ratio are optimal. We hope to grow in that direction, but currently we are not close to those ratios. Spiritual growth in churches is often measured by giving and attendance. More incremental and less obvious spiritual growth occurs when congregants begin to live out the sermons they hear on Sunday mornings along with the Community Hour studies. Matt Anderson, our Worship Arts Pastor, will have been with ACC five years this September and is due for ten weeks of Sabbatical. Out of his desire to take care of us well during Advent and Easter, he is splitting his Sabbatical into two separate 5-week Sabbaticals. The first one will be in September-October and the second after Easter.	
Financial Update and Budget Vote	Pastor Jodi provided a financial update and drew attention to the May 31, 2026 balance sheet which compares the church's financial condition year-over-year. Total current assets increased by $141,215 primarily due to a $150,000 estate gift given last November. Under liabilities, we paid $67,713 in principal on the National Covenant Properties loan this year. The loan matures in 2040 and holds a balance as of May 31, 2026 of $1,289,508. Our current interest rate is 6.25%. Regarding net assets, Jodi discussed the two types including unrestricted assets which can be used freely and temporarily restricted which must be spent according to donor or Leadership Team restrictions. Current Temporarily Restricted funds include: • Building and Grounds Reserve - $164,269. This fund was used to repair the broken fire suppression system ($52,000), which had reduced our building reserve to less than $50,000 at that time. Jodi highlighted a decision made by the Leadership Team to apply $128,000 of the $150,000 estate gift given last November toward replenishing this fund because building maintenance requires about $150,000 annually. Additionally, costs to repair the failing retaining wall and replacement of the aging HVAC system total $1 million.	Jodi Moore

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	The FY 2025–26 budget overview was presented. Projections of both income and expenses are above budget, again primarily due to $22,000 of the estate gift applied as other income to the unrestricted general funds account and the balance of $128,000 applied as an unbudgeted expense to the building reserve restricted account. Projected year-to-date, revenue is $1,528,987 and expenses $1,513,712 with a projected operating gain of approximately $15,000. Jodi presented next year's budget with a projected revenue of $1,396,700 (-7% or $132,287 decrease) and undesignated contributions of $1,320,000. Projected expenses are $1,395,634 (-7% or $118,078 decrease). Jodi noted that giving in the last 12 months was less than budgeted. The giving decreases were primarily due to the loss of several large givers due to death, moving, or church changes. Additionally, it takes some time before new attendees become regular givers. To balance the budget, Jodi presented that we will cut several categories (noted by parentheses in the far right column in the congregational meeting handout) the largest ($11,107) being Local/Global missions due to retiring missionaries that we had supported and also a personnel expense reduction ($31,560) by having a part-time youth director this next fiscal year vs. the full-time Student Ministry Director last year. Looking ahead, the undeveloped south property for sale, if sold and the debt is paid off, $144,000 that is currently expended on the mortgage could be freed up annually. With building maintenance requiring about $150,000 annually in the reserve account, the mortgage savings from the land sale will be applied to the building maintenance reserve account. Congregational meeting questions were answered. Susan noted that the Leadership Team had been reviewing the fiscal year 2026/2027 budget for the past two months and are recommending approval by the congregation. **ACTION: The fiscal year 2026/2027 budget was approved by voice vote.**	
Ballot Results	Susan presented the final ballot tallies: **The proposed land sale motion passed with 93% in favor (108 yes vs. 8 no).**	Susan Palmer

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Closing Prayer	The meeting was adjourned at 10:56AM.	Susan Palmer