

CALVARY BAPTIST CHURCH WEDDING INFORMATION SHEET

Check one: Member _____ Non-Member _____

If there are any questions regarding membership status, please consult the church office.

Date of Wedding: _____		Date Booked: _____	
Wedding Time: _____	Place (check one): _____	Sanctuary _____	Chapel _____
Rehearsal Date: _____		Rehearsal Time: _____	
Reception Time: _____		Place: _____	

Bride: _____

Email: _____ Cell Phone: _____

Bride's Church Membership: _____

Bride's Parents Name: _____

Bride's Parents Phone(s): _____

Groom: _____

Email: _____ Cell Phone: _____

Groom's Church Membership: _____

Groom's Parents Name: _____

Groom's Parents Phone(s): _____

Minister: _____ Minister's Phone: _____

Minister doing premarital counseling: _____

☐ I understand that I am responsible for premarital counseling with a minister or professional counselor prior to the wedding.

Florist: _____

☐ I will be leaving my flowers to the church after the wedding to donate to Calvary's flower ministry.

Photographer: _____

Pianist/Organist (Note: Visiting organists **MUST** consult with Music and Worship staff): _____

Fee Information:

Members: Custodian (per location): Sanctuary (\$250) _____ Chapel (\$250) _____
Wedding Director (\$350) _____
Sound System Operator (\$250) _____

Non-members: Rental Fees: Sanctuary (\$700) _____ Chapel (\$500) _____
Damage Deposit (\$300 refundable) _____
Custodian (per location): Sanctuary (\$250) _____ Chapel (\$250) _____
Wedding Director (\$450) _____
Sound System Operator (\$250) _____

Optional Fees: Choir loft chair setup/removal (\$300) _____
Additional setup (\$200) _____
Annex Usage for Reception or Rehearsal Dinner (\$350/per event) _____

The Church reserves the right to alter the look of the Sanctuary and/or Chapel at any time without notice. No guarantees are made to keep the same décor as when the wedding was booked. **(Please initial)** _____

Wedding Guidelines Acknowledgement:

By signing this document, both Bride and Groom have read completely and agree with Calvary Wedding Guidelines:

Bride: _____ Groom: _____ Date: ____/____/____

If you have any questions, please email our Wedding Director, KayInn Anderson,
at weddingdirector@calvarytuscoalaosa.org.

Revised April 2024