

Christ the King Lutheran Church (CTK)
Evans, Georgia
Last Updated: June 10, 2025
Approved by CTK Church Council: 06/10/2025

CTK Mission: Christ-Centered, Spirit-Led, and Mission Driven

Job Description: DIRECTOR OF YOUTH MINISTRY

Position Summary: The Director of Youth Ministry provides spiritual, relational, organizational, and administrative leadership for the youth of CTK, working closely with volunteer Youth Ministry teams, families, and the congregation. This role is responsible for developing and overseeing programming for youth in grades Pre-K through 12, including Sunday School, Wednesday night activities, Confirmation, Vacation Bible School, and special events such as Christmas programs and mission opportunities.

The Director will build a Christ-centered and welcoming environment where youth are nurtured in their faith through Bible study, prayer, worship, fellowship, service, and evangelism. This position emphasizes fostering strong relationships with youth, parents, volunteers, and church leadership to strengthen commitment to Christ and the CTK faith community.

Reports to: Co-Lead Pastor

Status: Part-Time, Non-Exempt

Time Requirement: Estimated 20 to 24 hours per week

FTE: 0.5 or 0.6 equivalent

Schedule: This role requires flexibility, including availability during evenings and weekends to effectively meet ministry needs.

Core Responsibilities

1. Model Christian living in word and deed, recognizing the importance of representing CTK both on and off the job. Maintain a personal passion for ministry and a vibrant prayer life.
2. Be present and engaged on Sundays from 8:00 AM to 12:30 PM and teach a Middle/High School Class during program year.
3. Develop, lead and implement a spiritually enriching youth ministry program that includes:
 - a. Sunday School
 - b. Wednesday evening activities
 - c. Vacation Bible School
 - d. Seasonal and special events (e.g., Christmas programs, short mission trips, retreats, community service projects)
 - e. Outreach and summer activities
 - f. Participation in the Confirmation program
4. Lead and oversee the volunteer Youth Ministry Team, including the selection and support of team leads.
5. Recruit, train, supervise, and encourage teachers, leaders, and volunteers in alignment with CTK's educational mission and the vision of the Co-Lead Pastors.
6. Nurture youth in their Christian spiritual and social development by equipping them to understand and apply biblical truths to their lives.
7. Attend and participate in scheduled regular staff meetings and communicate regularly and clearly with Co-Lead Pastors and the congregation regarding youth ministry activities, progress, and needs.

8. Develop and maintain a Youth Ministry strategic plan that supports CTK's mission and vision.
9. Participate in the preparation and oversight of the Youth Ministry budget.
10. Collaborate with the CTK Communications Coordinator to Promote all youth ministry activities via newsletters, bulletins, the church calendar, and social media.
11. Actively recruit youth and young families.
12. Seek to integrate youth into the broader life and ministry of the church family and community.
13. Partner with other ministry professionals to engage CTK youth in community, regional, and denominational activities.
14. Take personal responsibility for ongoing Christian formation and professional development.

The above list of responsibilities will not be considered as a complete list of duties. Position descriptions are developed as guides for the employees of Christ the King Lutheran Church.

Requirements for this position:

Education and Background:

- A bachelor's degree is preferred, particularly in a relevant field of study. Coursework in Christian Religious Studies and/or extensive personal Bible study is highly valued. A Certificate in Youth Ministry is strongly desired. Candidates should either be a member of the North American Lutheran Church (NALC) or demonstrate the ability to teach and support Lutheran theology with integrity.

Church Membership:

- Must become a member of Christ the King (CTK) Lutheran Church.

Spiritual and Personal Qualifications:

- Demonstrates spiritual maturity and a life of high moral and ethical conduct.
- Maintains a personal and transformative relationship with Jesus Christ.
- Possesses a teachable spirit and a servant's heart.
- Shares and supports the vision, philosophy of ministry, and commitments of CTK.

Ministry Calling and Passion:

- Has a clear sense of calling and a genuine passion for working with youth.
- Able to encourage, inspire, and lead both students and team members effectively.

Interpersonal and Team Skills:

- Friendly, enthusiastic, and approachable.
- Flexible and collaborative in working with youth, parents, volunteers, and church staff.
- A proven team builder and team player.

Skills and Competencies:

- Strong organizational, administrative, and teaching abilities.
- Proficient in computer and technology use relevant to ministry.

Paid Time Off (PTO): Eligible for PTO as described in the CTK Human Resource Manual.

Evaluation

The Director of Youth Ministry will receive an annual evaluation conducted by the Co-Lead Pastor.

I have read and received a copy of my job description.

Signature of Director of Youth Ministry

Date