Hey everyone, I have what I think will be the solution to all our schedule sign up issues! I am going to provide step-by-step instructions on how to access the schedule and sign-up. If you get lost on any step, please reach out to me and I will be happy to help!

**Step 1:** Download the Google Sheets app on your smart phone.

- Android Link: <a href="https://play.google.com/store/apps/details?id=com.google.android.apps.docs.ed">https://play.google.com/store/apps/details?id=com.google.android.apps.docs.ed</a> itors.sheets&pli=1
- Apple Link:
  https://apps.apple.com/us/app/google-sheets/id842849113

**Step 2:** Open the app and make an account (this should be a quick, easy, and free process). Or you can just sign in if you already have a google account.

**Step 3:** Click the link below to open the volunteer schedule in your new Google Sheets app.

https://docs.google.com/spreadsheets/d/1\_Fc0St EgBCgV22Yima Twb5yBd3JCY0MLFkfn1f-p0/edit?usp=sharing

<u>Step 4:</u> Find the dates and duties you would like to volunteer for, click the appropriate box, and write in your name. Remember, many of the duties need more than 1 volunteer per night so just because you see a name in an area you want to volunteer in, it doesn't mean that duty is completely full. Multiple names can fit in one of the sign-up boxes.

Thank y'all so much again for your willingness to serve! Student ministry could not happen without y'all! If you have any questions, please reach out to me at any time!