



## **RESURRECTION LUTHERAN CHURCH POSITION DESCRIPTION**

**POSITION:** Video Production - Independent Contractor

**REPORTS TO:** Communications Director

**POSITION PURPOSE:** To capture and edit video content for training, sharing information, online engagement, etc.

### **POSITION QUALIFICATIONS**

- Commitment to God and to the Vision and Mission of Resurrection
- Proficient in and have access to video editing software (preferred Adobe Premier)
- Experience with artistic composition, video equipment, and filming processes
- Efficient and able to work within the position's time constraints
- Proven ability to take projects from beginning to end
- Organized, creative thinker, and highly productive within established timeframes of each project
- Excellent written and oral communication skills
- Committed to improvement, seeks constructive criticism, and understands strengths and weaknesses
- Action-oriented and displays focus, passion, and initiative
- Can work well with a variety of different people including but not limited to staff, volunteers, adults, teens, children, etc.
- Exercises good judgment

### **POSITION RESPONSIBILITIES**

- Collaborate and/or lead in the production and editing of video materials as per the project description
- Keep open communication with the project lead/communications director
- Stay consistent in knowledge of data rights, copyright, etc.
- Be familiar with and follow Resurrection's branding guidelines and policies
- Convey a positive image of the Resurrection name within the final product
- Other duties as assigned in project description

### **DESIRED RESULTS**

- Completion of video products to the satisfaction of the appropriate ministry director with final approval from the Communications director

- Completion of video products within the predetermined timeframe as per the project description

### **RESOURCES AND SUPPORT**

- Communications Director
- Staff
- Limited onsite-only equipment (upon request)

### **HOURS AND BENEFITS**

- HOURS: variable as per project description
  - This position may require flexible schedules, some evenings and weekends, as predetermined in the project description
- FINANCIAL COMPENSATION: variable as per project description/responsibilities