



## EMPLOYMENT APPLICATION

### Application information

Full name:	_____	Date:	_____
	<i>Last First M.I.</i>		
Address:	_____	Phone:	_____
	<i>Street address Apt/Unit #</i>		
	_____	Email:	_____
	<i>City State Zip Code</i>		

Date available to begin work: \_\_\_\_\_

Position applied for: \_\_\_\_\_

If hired, can you provide evidence that you are authorized and of legal age to work in the United States? Yes ☐ No ☐

### Criminal History

Have you ever been convicted of a felony? Yes ☐ No ☐

Do you currently have any criminal actions pending in which you are the Defendant? Yes ☐ No ☐

Are you currently on probation or parole? Yes ☐ No ☐

If you answered "Yes" to any of the above questions, please explain the nature of the offense and provide the date of the offense and the county and state in which it occurred.

### References

Please list three professional or character references:

Name:	_____	Relationship:	_____
Occupation:	_____	Phone:	_____
Address:	_____	Email:	_____

Name:	_____	Relationship:	_____
Occupation:	_____	Phone:	_____
Address:	_____	Email:	_____

Name:	_____	Relationship:	_____
Occupation:	_____	Phone:	_____
Address:	_____	Email:	_____

## Previous Employment

Company:	_____	Phone:	_____
Address:	_____	Supervisor:	_____
Job title:	_____	From:	_____ To: _____

Responsibilities: \_\_\_\_\_

May we contact your previous supervisor for a reference? Yes ☐ No ☐

Company:	_____	Phone:	_____
Address:	_____	Supervisor:	_____
Job title:	_____	From:	_____ To: _____

Responsibilities: \_\_\_\_\_

May we contact your previous supervisor for a reference? Yes ☐ No ☐

Company:	_____	Phone:	_____
Address:	_____	Supervisor:	_____
Job title:	_____	From:	_____ To: _____
Responsibilities:	_____		
May we contact your previous supervisor for a reference?		Yes <input type="checkbox"/>	No <input type="checkbox"/>

## Disclaimer and signature

I certify that this employment application was completed by me and that all of the information on this application is true and correct to the best of my knowledge. I understand that any falsification, misrepresentation, or omission of facts called for herein will result in my disqualification from further consideration or dismissal from employment if I am hired. I understand that employment is conditional upon a completed background check. reviewed the Authorization for Criminal Records Verification and Fingerprint Information and acknowledge that I understand the terms set forth therein. I understand that this employment application is not valid without my signature.

Signature:	_____	Date:	_____
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## Authorization For Criminal Records Verification

I, \_\_\_\_\_, hereby authorize \_\_\_\_\_ to obtain and/or request information about my criminal history from any entity chosen specifically for conducting this search, to release information regarding any record of charges or convictions contained in its files, or in any criminal file maintained on me, whether said file is a local, state, or national file, and including but not limited to accusations and convictions for crimes committed against minors, to the fullest extent permitted by city, county, state, and federal law. I do release said entities from all liability that may result from any such disclosure made in response to this request. I may revoke this request at any time, but that revocation must be in writing and give 30 days' notice of same.

Signature:	_____	Date:	_____
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