

Education: Must be a college graduate at the time of hire. Biblical Arts Degree or similar seminary degree preferred but not required.

Experience and Growth: Preferred to have served at least three years combined as a staff member and/or elder of a church. Willing to pursue further ministry development by attending conferences, workshops, and other informal or formal educational opportunities.

Leadership: Leads by example. Collaborates with the Senior Pastor and elders to achieve consensus. Delegates responsibility prudently. Oversees the designated ministries, including: small groups, men's, women's, children's, and youth.

Communication: Communicates effectively both orally and in writing.

Salary: Commensurate with education and experience.

Sponsorship: Visa Sponsorship is not available for this position. Harvest Decatur is not currently hiring foreign national applicants that require (or will require) sponsorship tied to a specific employer.

About Harvest Decatur

Harvest Decatur, a non-denominational, elder-led, evangelical church of approximately 150 members located in Decatur, Illinois is hiring an Associate Pastor. Harvest Decatur exists to glorify God by making mature disciples who worship, walk with, and work for Christ. The values of the church include the pillars of bold preaching, passionate worship, fervent prayer, and courageous evangelism. We model multi-generational worship through one Sunday service that combines orthodox teaching with a contemporary music style. Harvest Decatur is affiliated with the Great Commission Collective (gccollective.org). More information can be found at <https://harvestdecaturn.org/about/>.

Job Description

Objective: The Associate Pastor primarily will be responsible for care of the church through disciple making ministries to all ages.

The Associate Pastor is responsible for the following duties within the church body:

- 1) Discipleship Ministries – Oversee and coordinate with ministry leaders, focusing on integration of evangelism and outreach into the discipleship ministries for all ages.
- 2) Church Events – Plan, delegate and execute special events and programs.

Responsibilities:

- Discipleship:
 - Oversee, develop, equip, and communicate regularly with ministry leaders (Harvest Kids (0-12yrs), Harvest Students (13-18yrs), Small Groups, Men's Ministry, Women's Ministry).
- Evangelism and outreach:
 - Promote and participate in the global church's mission to spread the gospel through our local church.
 - Oversee integration of evangelism and outreach into discipleship ministries.

- Other:
 - Preaching 6-10 times per year.
 - Maintain regular office hours at the church office of at least 30 hours.
 - Officiate weddings and funerals as needed within the church body.
 - Oversee congregational care ensuring that ongoing pastoral care and counseling are faithfully supplied.
 - Fulfill other tasks as needed and/or requested by the elder board.

Expectations:

- There is an immediate need to develop youth and children's ministry leaders. This role will be required to cover those needs until such time as the leaders are in place.

Job Requirements:

- Must be a saved, baptized follower of Jesus Christ.
- Models a faithful life of service to Christ in his teaching, shepherding, and personal life.
- Demonstrates the character describing overseers in Titus 1:5-9 and 1 Timothy 3:1-7.
- Leads by example in the areas of spiritual disciplines including prayer, participation in corporate worship, and a small group member.
- Must be in agreement with Harvest Decatur's doctrinal statement, core values, mission statement, bylaws and ministry approach.
- Demonstrates a vibrant Christian witness to those outside the church
- Demonstrates an ongoing relationship with Jesus Christ through regular prayer, Bible study, and worship attendance.
- Maintains a heart for the people of the church and a desire to disciple them.
- Demonstrates a humble spirit and a willingness to collaborate with others to accomplish tasks.
- Able to prioritize and multi-task.
- Detail-oriented with strong organization skills.
- Excellent verbal and written communication skills.
- Familiar with basic computer software tools including Microsoft Word, Excel, PowerPoint, and other online scheduling tools (Planning Center Online, Google Calendar, etc.).
- Able to maintain complete confidentiality and assist as needed in crisis situations.