

Global Reach Policies

Registration Requirements

- A non-refundable deposit of 1/3 of trip cost reserves your spot on a trip.
- Transportation or lodging requests by the team member made after the trip registration deadline will result in a fee defined by the ticketing airline and/or travel agency.
- Team member passport with at least 6 months prior validity must be submitted no later than 3 weeks prior to the departure date. If a team member is unable to do so, they will be ineligible to serve on the team.

HNW Global Reach Funding Policy

HNW Missions policy states in the event a participant meets fundraising requirements and then receives donations in excess of the scheduled price of the trip OR in excess of the cancellation costs from withdrawing from the program, his/her financial support will continue to cover costs related to the proposed trip.

Contributions, Tax-Deductions and Cancellations

- All donations (via Managed Missions, check, or cash) must include participant name and trip attending.
- All checks/money orders must have current dates (not postdated) and are made payable to Houston Northwest Church to ensure tax deductibility.
- To receive a tax deduction, sponsors must make their checks payable to Houston Northwest Church. All contributions to HNW are solicited with the understanding that HNW has complete discretion and control over the use of all donated funds for the purpose of HNW related ministries.
- Contributions are NOT refundable (see exclusions below). All funds donated by sponsors become property of HNW when received and are at all times under the complete discretion and control of HNW. Donated funds will be used in furtherance of the proposed mission work of the specified trip.

Exclusions

- The participant's spot is filled by another participant on a first-come-first-served basis, less any applicable vendor fees.
- A medical illness precluding a participant from attending event per a doctor's recommendation (note required).
- A death of a family member or close friend resulting in the participant attending memorial/funeral activities.
- Notwithstanding, HNW will not refund any fees on deposits that it is unable to retrieve from third party vendors.

Covid-Related Acknowledgements

- I acknowledge that I will comply with all federal and local recommendations to help prevent the spread of Covid-19. This may include, but is not limited to, vaccination, masking and testing.
- I acknowledge the risk of exposure to Covid (and other potential viruses and diseases) which may impact my ability to travel.
- I acknowledge that if I am diagnosed with Covid and unable to travel to the Global Reach destination, I will not receive a refund.
- HNW and its partners reserve the right to cancel a trip at any time due to Covid-related issues. Should this occur, refunds will be made available to participants less any applicable travel-related fees and/or penalties.

Drugs and Alcohol

Houston Northwest Church team members will not be permitted to use alcohol, tobacco products or drugs while on HNW Global Reach Trips. If any team member uses or has any of these items in their possession, they will be sent home immediately at their own expense. This does not include prescription medicines.

Background Check

All participants, regardless of trip scope, will be required to undergo a background check through Houston Northwest Church. If past criminal or civil activity becomes known, this does not automatically exclude you from a Global Reach trip. Any situation where activity is known will be discussed on a case-by-case basis.

Questions?

Contact Chris Hall at chrish@HNW.org or 281.469.3389.