

HEATHERWOOD CHRISTIAN SCHOOL

Elementary Teaching Assistant Needed

Heatherwood Christian School is seeking a motivated individual to assist in supporting our two second-grade classrooms for the 2026-2027 School Year. Our school has a rich history of combining Biblical teaching with a strong academic program to help our students achieve age appropriate goals.

Teacher Assistant Job Responsibilities:

- Contributes to student's academic and spiritual learning, growth, and advancement.
- Supports the day-to-day operation of their classroom, maintaining a safe, welcoming and loving environment for their students, and accepting delegation of certain responsibilities from the lead teacher.
- Demonstrates academic competence in elementary education.
- Maintains a growth mindset toward student learning, teaching practice, and personal/collective professional development.
- Demonstrates a high degree of motivation and advocates for their students; works efficiently; and believes in their ability, the capability of their students, and themselves to succeed and excel.
- Facilitates problem-solving with a curious mind and critical thinking skills.
- Serves as a role model and an innovative and creative learner, open and seeking personal growth, and being on the cutting edge of instructional practice and pedagogy.
- Collaborates effectively with peers within the organization and with external partners to increase student learning.
- Invests in the learners' well-being, health, and safety, spiritually, physically, socially, and emotionally.
- Recognizes the relationship between social-emotional learning and academic performance, and aspires toward developing and teaching the whole child.
- Designs and facilitates differentiated and personalized learning goals and activities that follow a coherent sequence, are aligned to instructional goals, and engage students in high-level cognitive activity.

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Hours: The hours required for this position are 7:30 am – 3:00 pm with the teaching assistant having students from 8:00 – 2:30 Monday through Friday.

Teacher Qualifications/Skills:

- Knowledge of instructional methods appropriate for students at the respective grade level.
- Desire and ability to work with students at the specified age level with diverse backgrounds and levels of ability toward accomplishing their educational goals.
- Ability to organize tasks and manage time to meet many and varied deadlines; manage small and large groups of students in a classroom environment; and communicate effectively with students, parents, school administrators and other staff, including the ability to discuss topics which may be sensitive.
- Working familiarity with assistive technologies; internet and email systems; and word processing, presentation, and spreadsheet software.
- Familiarity with computers (PC and Apple) and their use in instruction to enhance student learning.
- Working knowledge of various office and video equipment.
- Knowledge of educational software.

Education and Experience:

- High School Diploma or GED required.
- Experience working with children in a classroom setting is preferred.

If you are interested in this position, please send your résumé to Dr. Jeffrey Waple at jwaple@hbcnewnan.org