



Student Device Acceptable Use Policy (AUP) 2026-2027

1. Purpose

- 1.1** Bell Shoals Academy believes that devices will enable us to better provide all students with technological tools that enhance their learning and achievement. This tool will afford them greater opportunities to be productive students and citizens as they enter a global environment that will require greater technology skills, collaboration, and teamwork. All users of the device will be required to review this document and sign this agreement with the school to protect the hardware and software native to this technology.
- 1.2** The goals for Student users are:
- To learn using modern technology devices in conjunction with the teacher's lesson plans
 - To capitalize on the merging of academic resources such as textbooks (printed and digital), scholarly sources, content-rich media, and best practices
 - To access the required educational materials
 - To take ownership of one's own learning by establishing access to educational resources

2. General Information

- 2.1** The device and accompanying accessories remain the property of Bell Shoals Academy throughout the duration of your student's enrollment. Bell Shoals Academy retains all rights to the device and any applicable accessories.
- 2.2** Bell Shoals Academy also reserves the right to transfer the device to another eligible student if the student does not, or is unable to, fulfill the requirements of this agreement for any reason. This device may be requested to be surrendered for inspection, inventory, or updating at any time by the Technology Specialist in conjunction with administration. If the student cannot produce the device within 24 hours of the request, the school administration will immediately begin procedures to obtain compensation from the student's parents or guardians for a new device at current market prices. This agreement takes immediate effect upon the receipt of the assigned device.

3. Professional Ethics

- 3.1** All students are held to the behavior standards in the Bell Shoals Academy Family Handbook. This includes the guidelines involving social media interactions. Please make sure you are aware of all the implications of using mobile device technologies and take extra precautions to follow all safety and security measures for private information.
- 3.2** Social Networking Guidelines: Using technology to identify students or staff in a defamatory, abusive, or generally negative terms will not be tolerated. It is our desire to ensure the health, safety, and security of our students and staff. The reputation of our school and a Christ-centered ministry is paramount. Technology includes, but is not limited to, cell phones, iPads,



iPods, social media sites, and email.

Any posting on the web that identifies students or staff as members of the BSA community without the school administration/individuals' permission is highly discouraged.

Any inappropriate posting may cause disciplinary action.

It is our desire and intention, through these policies, to continue encouraging our students, parents, and staff to conduct themselves in ways that support and reflect our Christian testimony in a public forum. With this in mind, we have developed a user policy for electronic device usage, which will be signed by students and parents through the homeroom teacher. This policy is also available in FACTs Family Portal for future review.

4. Monitored Use

- 4.1** Students should have no expectation of privacy when using the device. All activity on the device will be monitored. Internet access in schools is monitored by content-filtering software, and all rules and expectations apply to device use.
- 4.2** All Files stored on the device are the property of the school and are subject to regular review and monitoring.
- 4.3** Any attempt to access forbidden websites triggers an alert to our IT Team to review, and students could be subject to disciplinary action.
- 4.4** Teachers can see what students are always working on during class on their devices to ensure that electronic devices are used properly.

5. Ownership and Care

- 5.1** Each device and accompanying accessories are the property of the school.
- 5.2** Students will have an individually assigned and labeled device for the duration of their enrollment.
- 5.3** Students should:
 - Bring the device to school every day, fully charged
 - Make sure your hands are clean before using
 - Clean the screen with approved cleaning fluid and cloths
 - Keep away from food and drink
 - Charge the device only with the included Apple charger and box
 - Keep the device in a well-protected, temperature-controlled environment when not being used
 - Be encouraged to take the device home to use for school-related activities
 - Always keep their device with them or in a secure area



- Bring the device with them to all classes
- Immediately report to the Technology Specialist any loss, theft, or damage
- Be responsible for any loss and damage that occurs to the device and accompanying accessories
- Remember that the device is for educational purposes; misuse will be referred to the administration team for disciplinary action
- Update the device immediately as directed by the Technology Specialist

5.4 Students should not:

- Attempt to modify the device hardware or operating system (jail-breaking) in any way
- Touch or use other students' electronic devices; failure to do so could result in a referral to the administration team
- Use their devices without approval from their teachers to perform course-related work during class
- Apply any permanent marks, decorations, or modifications to the device
- Swap devices with another student
- Dispose of or sell the device
- Clear or disable browsing history or set additional password protection on the device
- Leave the device in a vehicle or location that is not temperature-controlled

6. Management of Device Configuration

6.1 The device will be managed by the ACTS 360 and BSA Technology Specialists

6.2 Students should NOT:

- Add or remove applications from the device. If there is an app you would like to have on your device, please send a request to the Technology Specialist
- Change any configuration settings on the device, particularly the network configuration.
- Erase the device on another computer
- Synchronize the device with a computer outside of school
- Clear their browser history, except as directed by the administration

7. Home Use

7.1 Students who have reviewed and signed this device AUP will be allowed to take the device home. Note that this privilege may be revoked by the school at any time.

7.2 Some notes on home use:

- Students must charge devices at home and bring them to school fully charged.
- Students may connect their devices to other Wi-Fi networks, but the school cannot provide technical support for this.
- Parents are responsible for providing any content filtering or restrictions on their own



networks.

- The device is not to be used by anyone other than the assigned student.
- Students can be held accountable for improper home use even if they are not the ones using the device.
- The device is being loaned for student use only; it is not permitted for use by family or friends.

7.3 In the event of a school closure or a student's extended absence, students will continue classwork at home on their assigned device while following the policies in this document.

8. Damage or Broken Devices

8.1 Occasionally, unexpected problems do occur with the device that are not the fault of the user (computer crashes, software errors, etc.). The school Technology Specialist will assist students with having these issues fixed. These issues will be remedied at no cost.

8.2 Accidental Damage vs. Negligence: Accidents do happen. There is, however, a difference between an accident and negligence. The device warranty covers normal wear and tear and any defects arising from normal use.

8.3 After investigation by the school Technology Specialist and administration, and possible determination by Apple, if the device is deemed to be intentionally or negligently damaged by the student, the student may be subject to discipline, and the student's account may be billed for repairs or replacement. This fee will be either the \$150.00 deductible or the full replacement cost of the device.

9. Lost or Stolen Devices

9.1 If any equipment is lost, the student must report it to the Technology Specialist immediately

9.2 Each situation involving lost equipment will be investigated individually

9.3 If any equipment is reported stolen, a police report must be filed, and the student must provide the school with a copy of the report. If there is no clear evidence of theft or the equipment is lost due to student negligence, the student's parent may be responsible for the full cost of replacing the item(s). This includes the device and accessories.

10. FINANCIAL RESPONSIBILITY

10.1 Any loss or damage may be the student's responsibility. The actual cost of replacement will



be determined by Apple, but will not exceed the retail value of a like-for-like replacement.

10.2 Determination of financial responsibility will be shared with students' parents or guardians, and the cost will be added to the students' account.

11. ONLINE SAFETY

11.1 To support the school's Online Safety initiative, BSA aims to verify compliance with this Acceptable Use Policy,

student devices will be subject to random spot-checks of browser history and device content and configuration. Any

inappropriate material or unauthorized configuration changes may be deemed as misconduct or misuse of technology.

11.2 Any student found to have cleared their browser history will be deemed to have breached this Acceptable Use Policy.

11.3 Students are responsible for all content on their devices, including browser history, emails, documents, and audio/video content.

11.4 Use of camera and video apps must be appropriate and legal. Photos and videos taken during the school day must be educational in nature and purpose.

11.5 Any inappropriate material received should be reported to the Technology Specialist.

11.6 The student-assigned device remains the property of Bell Shoals Academy.



BELL SHOALS
ACADEMY

Student Device Acceptable Use Policy Acknowledgment

I understand and will abide by the above device agreement in conjunction with the Bell Shoals Academy Acceptable Use Policy. Should I commit any violation as stated above or deemed as a technology violation at the conclusion of an investigation, my access privileges may be revoked, and school disciplinary action may be taken. I understand that the loss or theft of my assigned device is my responsibility, as is any neglect of the device.

Parent's Name: _____

Parent's Signature: _____

User's Full Name: _____

User Signature: _____