



CALLING ALL SERVANTS  
VOLUNTEER PACKET

# Imprint Kids Ministry

## ***Classroom Lead/Storyteller***

Do you love helping others understand the Bible? Do you light up when kids grasp the beauty of the Gospel? If so, we'd love for you to consider serving as a Classroom Lead/Storyteller in Imprint Kids! This is a meaningful and fun role where you get to share your love for Jesus, build relationships with kids, and guide them through engaging, age-appropriate Bible lessons.

### **Responsibilities**

- Get to know the kids
- Share your love of Jesus with them
- Guide the class through the prepared Bible lesson
- Ensure a safe and caring environment (+ upholding Imprint's Child Protection Policy)

### **Requirements**

- Meaningfully involved with Imprint for 6 months
- Pass a Background Check
- Get trained on procedures and policies
- Have accepted Christ as your Savior
- Meet requirements for leadership as outlined in scripture

### **Time Commitment**

- Serve at least once a month
- 30 minutes midweek to prepare lesson
- 2 hours on Sunday morning

### **Needed Volunteers**

#### **Bothell**

- Babies (9:00am): 2
- Toddlers (9:00am): 2
- Pre-K (9:00am): 2
- Beginnings (11:00am): 1
- Elementary (9:00am): 3
- Elementary (11:00am): 1
- Student Helpers: ∞

#### **Kenmore**

- Beginnings: 4\*
  - Elementary: 2
- \*In hopes of opening a new babies class

#### **Woodinville**

- Toddlers (9:00am): 1
- Pre-K (9:00am): 1
- Beginnings (11:00am): 1
- Elementary (9:00am): 2
- Elementary (11:00am): 1

# Imprint Kids Ministry

## ***Classroom Assistant***

Do you enjoy sharing your love of Jesus with others while playing silly games, doing arts and crafts, and generally having a fun time? Consider serving in Imprint's Kids Ministry as a classroom assistant!

### **Responsibilities**

- Support the lead teachers
- Get to know the kids
- Share your love of Jesus with them
- Lead small group times and/or art and game time
- Ensure a safe and caring environment (+ upholding Imprint's Child Protection Policy)

### **Requirements**

- Meaningfully involved with Imprint for 6 months
- Pass a Background Check
- Get trained on procedures and policies
- Have accepted Christ as your Savior

### **Time Commitment**

- Serve at least once a month
- 30 minutes midweek to prepare lesson
- 2 hours on Sunday morning

### **Needed Volunteers**

#### **Bothell**

- Babies (9:00am): 2
- Toddlers (9:00am): 1
- Pre-K (9:00am): 3
- Beginnings (11:00am): 0
- Elementary (9:00am): 2
- Elementary (11:00am): 2
- Student Helpers: ∞

#### **Kenmore**

- Beginnings: 4\*
  - Elementary: 3
- \*In hopes of opening a new babies class

#### **Woodinville**

- Toddlers (9:00am): 2
- Pre-K (9:00am): 2
- Beginnings (11:00am): 2
- Elementary (Both): 1

## **Deaf Ministry**

### ***Kids Classroom Interpreter***

Do you know ASL? Do you love kids? Do you have a passion for helping kids know, love, and follow Jesus? Or, do you know a sign language interpreter who loves Jesus but may not be connected to a signing church? Please reach out to them - tell them our need and ask if they are willing to give back to the Deaf community in this way.

### **Responsibilities**

- Providing classroom support via interpretation in the elementary class

### **Requirements**

- Knows ASL
- Complete Background Check and training through Imprint Church

### **Time Commitment**

- 1 to 2 times per month

### **Needed Volunteers**

**Bothell:** No limit

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### ***Childcare for Deaf Community Imprint Group***

Do you love little ones and serving their families while they are studying the Bible? Help out families in our church by providing childcare for a Deaf Community Bible Study!

### **Responsibilities**

- Get to know the kids
- Share your love of Jesus with them
- Lead small group times and/or art and game time
- Ensure a safe and caring environment (upholding Imprint's Child Protection Policy)

### **Requirements**

- Meaningfully involved with Imprint for 6 months
- Pass a Background Check
- Get trained on procedures and policies
- Have accepted Christ as your Savior
- ASL not required, but this could be a great role for someone who wants to learn!

### **Time Commitment**

- A 2-hour block once a week (Date and time, TBD)

### **Needed Volunteers**

- 2

# **Student Ministry**

## ***Small Group Leader***

Are you passionate about helping those you're in relationship with follow Jesus? Are you a question asker? Are you gifted at leading discussions? Consider leading a small group!

### **Responsibilities**

- Build relationships and be present in the lives of the students
- Help guide and nudge them in the direction towards Jesus Christ as they go through one of the most influential periods of their life
- Commit to growing and learning with the Student Ministry Team

### **Requirements**

- Meaningfully involved with Imprint for 6 months
- Must be an adult
- Complete background check and safety trainings
- Mature follower of Jesus Christ

### **Time Commitment**

- Sunday evening Student Ministry Gathering (about 2.5 hours)
- Occasional Student Ministry Team dinners
- 1 year commitment

### **Needed Volunteers**

- 2 male
- 2 female

\*Note: This is a centralized ministry with Sunday night Worship Gatherings taking place at Imprint Church in Woodinville. Ideally, all 3 locations would have leaders represented.

# **Discipleship Ministry**

## ***Imprint Group Leader***

Are you passionate about helping those you're in relationship with follow Jesus? Are you a question asker? Are you gifted at leading discussions? Consider leading an Imprint Group!

### **Responsibilities**

- Facilitate mutual discipleship of a small group through discussion, Bible study, fellowship, prayer, and service
- Lead a group through sermon questions or another approved resource to help them grow closer to each other and to Jesus
- Serve as frontline defense for pastoral care for those in your group

### **Requirements**

- Agree with Imprint's statement of faith
- Initial and ongoing training
- Regularly checking in with discipleship team
- Group admin in PCO (attendance, communication, etc.)

### **Time Commitment**

- 2 hours between 2 and 4 times per month

### **Needed Volunteers**

- 6 per location \*Note: This is a centralized ministry with small group gatherings taking place in homes. Ideally, all 3 locations would have leaders represented.
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### ***Group Host***

Do you love hospitality, but you aren't sure you're ready to lead an Imprint Group? Consider opening your home to an Imprint Group for Bible study and fellowship!

### **Responsibilities**

- Work in tandem with an Imprint Group leader to host a group in your home

### **Requirements**

- Agree with Imprint's statement of faith
- Regularly checking in with discipleship team
- Regularly checking in with group leaders

### **Time Commitment**

- 2 hours between 2 and 4 times per month

### **Needed Volunteers**

- Any number, to serve in conjunction with group leaders
- \*Note: This is a centralized ministry with small group gatherings taking place in homes. Ideally, all 3 locations would have leaders represented.

# Discipleship Ministry

## *Special Events Team*

Do you enjoy working behind the scenes? Do you love facilitating special moments for other people? Consider joining the special events team!

### **Responsibilities**

- Help with set up, tear down, and facilitation of special events like Introducing Imprint and Baptisms.

### **Requirements**

- Availability and willingness to stay after church a few times a year to help out.

### **Time Commitment**

- 2 hours about 8 times per year. (You do not have to commit to every event)

### **Needed Volunteers**

- **Bothell:** 10
  - **Kenmore:** 5
  - **Woodinville:** 10
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### **Meetups Host**

Do you have hobbies, interests, or passions and a desire to share them with others? Consider hosting a Meetup! Meetups are events and activities organized and hosted by the people of Imprint with the intention of fostering connections and a sense of community within our church.

### **Responsibilities**

- Organize a one-time event or series of interest-based events; invite people to join you; communicate details with everyone who registers; set the tone for fellowship, hospitality, and inclusion on the day of the event

### **Requirements**

- Some planning/organizational abilities, Planning Center Event administration, Ability to communicate with a large group via text/slack/email.

### **Time Commitment**

- Varies depending on the type of Meetup.

### **Needed Volunteers**

- **All locations:** No limit \*Note: This is a centralized ministry with small group gatherings taking place in various locations. Ideally, all 3 locations would have leaders represented.

## **Women's Ministry**

### ***Bible Study Host***

Do you love hospitality, bringing people together, and studying God's Word? Consider opening your home for a Fall or Spring Bible Study.

### **Responsibilities**

- Hosting weekly Bible Study gatherings in your home during Spring and/or Fall seasons
- Seeking opportunities for prayer and connection with the women in your Bible Study

### **Requirements**

- Meet and check in with the Women's Ministry Leads
- Desire to grow in faith through relationship and discussion with other women in the church
- Mature faith in Christ

### **Time Commitment**

- Once a week (2 hours) for about 8 weeks in the Spring and Fall

### **Needed Volunteers**

- No limit

\*Note: This is a centralized ministry with small group gatherings taking place in homes. Ideally, all 3 locations would have leaders represented.

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## ***Childcare for Wednesday Morning Bible Study***

Do you love "little ones" and serving their moms while they are studying the Bible.

### **Responsibilities**

- Get to know the kids
- Share your love of Jesus with them
- Lead small group times and/or art and game time
- Ensure a safe and caring environment (+ upholding Imprint's Child Protection Policy)

### **Requirements**

- Meaningfully involved with Imprint for 6 months
- Pass a Background Check
- Get trained on procedures and policies
- Have accepted Christ as your Savior

### **Time Commitment**

- Wednesday mornings for about 8 weeks in the Spring and Fall; usually from around 9:45 AM - 11:30 AM

### **Needed Volunteers**

- 2

## **Men's Ministry**

### ***Men's Group Leader***

Men's Groups are a space where discipleship can happen in relationship for Imprint Men. They are small groups that meet regularly to open God's Word, hold each other accountable, and pray for one another.

### **Responsibilities**

- Responsible for the logistics and planning of a small men's group, approximately 4-6 men, that meets weekly or bi-weekly
- Select and lead the men's group through material (i.e Scripture or Scripture related material) that promotes growth in discipleship
- Set the bar for hospitality, vulnerability, and accountability within the group

### **Requirements**

- Mature faith in Christ
- Desire to grow in Christlikeness with fellow men through hospitality, vulnerability, and accountability
- Basic planning, logistics, and communication capabilities

### **Time Commitment**

- Meeting with your group weekly or bi-weekly for approximately 1.5-2 hours (long-term)
- ~1-2 Hours per month managing the logistics and planning of the group.
- Annual Men's Group Leader training in Fall.

### **Needed Volunteers**

- No limit

\*Note: This is a centralized ministry with small group gatherings taking place in homes. Ideally, all 3 locations would have leaders represented.

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### ***Forge Setup Team***

Do you like working behind the scenes to make cool things happen? Consider joining the Forge Setup Team. The Forge is a bi-monthly large gathering, creating a space men to gather and grow in relationship with Jesus and one another and our Setup Team is crucial to making this happen.

### **Responsibilities**

- Arrive before the Forge and set up tables and chairs
- Stay after the Forge to tear down and reset the gathering spaces

### **Requirements**

- Physically able to move tables and chairs

### **Time Commitment**

- 7:15am – 9:30am on one Saturday morning every other month (Upcoming: 7/11, 9/12, 11/14)

### **Needed Volunteers**

- No limit

## **Prayer Ministry**

### ***Prayer Team***

Do you enjoy having dedicated, focused time in prayer with brothers and sisters in Christ? Do you enjoy praying over the needs and joys of our church family? Consider joining the Prayer Team!

### **Responsibilities**

- Pray for requests on the Prayer Team Slack Channel
- Pray with Prayer Team members during pre-service prayer on Sundays (half an hour before the Worship Gathering)
- Participate in Zoom prayer meetings on Mondays and/or Thursdays

### **Requirements**

- Meaningfully involved with Imprint for 6 months
- Have accepted Christ as your Savior
- Commitment to Prayer
- Ability to maintain confidentiality
- Desire to grow in prayer
- Desire to cultivate a culture of prayer

### **Time Commitment**

- Varies, up to a couple hours per week

### **Needed Volunteers**

• **Bothell:** 4

• **Kenmore:** 4

• **Woodinville:** 0

## **Worship Ministry**

### ***Musician/Vocalist***

Do you play an instrument? Do you sing? We'd love to have you come see if you fit the worship ministry of Imprint Church.

### **Responsibilities**

- Play an instrument (Acoustic guitar, electric guitar, keyboard, bass, drums, etc) or sing on Sunday mornings and for special events under the direction of a worship leader.

### **Requirements**

#### **• Musicians**

- Ability to play your instrument proficiently, in tune, and on time
- Ability to play from chord charts and improvise where necessary
- Serve at least once per month

#### **• Vocalists**

- Sing melodies and harmonies without written music
- Sing at least once per month

### **Time Commitment**

- Thursday evening rehearsals (About 7-9pm)
- Sunday mornings (Woodinville and Bothell: 7:30am-12:30pm, Kenmore: 8am-11:30am)

### **Needed Volunteers**

#### **• Bothell:**

- Musician/Vocalist: 5

#### **• Kenmore:**

- Musician/Vocalist: 5

#### **• Woodinville:**

- Musician/Vocalist: 5
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### ***Worship Leader***

Are you a gifted musician and vocalist? Do you have experience leading a band? Consider joining the worship leadership team at Imprint.

### **Responsibilities**

- Plan and arrange music for Sunday morning services at Imprint
- Lead a band to make your vision a reality

### **Requirements**

- Meaningfully involved at Imprint
- Meet requirements for leadership as outlined in scripture
- Proficiency in leading a band and running rehearsal efficiently
- Communicate songs and expectations with your band well in advance

### **Time Commitment**

- Thursday evening rehearsals (About 7-9pm)
- Sunday mornings (Woodinville and Bothell: 7:30am-12:30pm, Kenmore: 8am-11:30am)

### **Needed Volunteers**

**Bothell: 2**

**Kenmore: 2**

**Woodinville: 2**

## **Worship Ministry**

### ***Sound Team***

Are you interested in serving on a small team that has a big impact on Sunday mornings? Do you appreciate it when things *sound* good? Consider joining the Worship Ministry sound team!

### **Responsibilities**

- Run sound for Sunday mornings

### **Requirements**

- We will train you!

### **Time Commitment**

- Sunday mornings 7:30am-12:30pm
- Thursday evenings 7:00-9:00pm for practice
- Once per month

### **Needed Volunteers**

**Bothell:** 1

**Kenmore:** 2+

**Woodinville:** 2+

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### ***Projection Team***

Do you enjoy helping provide structure and appreciate having visual elements in our Worship Gatherings? Join the Projection Team!

### **Responsibilities**

- Prepare and run slides for Sunday mornings

### **Requirements**

- We will train you!

### **Time Commitment**

- Sunday mornings 7:30am-12:30pm
- Thursday evenings 7:00-9:00pm (optional, worship practice)
- Once per month

### **Needed Volunteers**

**Bothell:** 1

**Kenmore:** 2+

**Woodinville:** 2+

# Hospitality Ministry

## ***Parking Team***

Do you enjoy spending time outdoors and turning chaos into organization? Are you excited to greet everyone with a smile and a wave? Consider joining our parking team!

### **Responsibilities**

- Put up and take down signs/cones/markers as necessary in Imprint's parking lots
- Greet drivers as they come in
- Help people find parking spots
- Be the first line of de-escalating response in case of issues

### **Requirements**

- Friendly disposition
- Ability to direct cars and people
- Attention to safety

### **Time Commitment**

- 30 minutes prior to first gathering through the start of the second gathering once per month

### **Needed Volunteers**

**Bothell:** 2

**Kenmore:** 4

**Woodinville:** 4

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## ***Coffee Team***

Are you a big fan of a good cup of coffee in the morning? Do you like to bring joy to others who enjoy coffee? Consider joining the coffee team!

### **Responsibilities**

- Serve at either 9am or 11am gathering
- 9am Gathering:
  - Make coffee and monitor stations
- 11am Gathering:
  - Monitor stations and clean up

### **Requirements**

- Willing to learn how to make coffee
- Attention to detail
- Self-directed

### **Time Commitment**

- 2 hours, once or twice a month (can still attend Worship Gathering)

### **Needed Volunteers**

**Bothell:**

- 9am Gathering: 1
- 11am Gathering: 1

**Kenmore:**

- Set up: 2
- Clean up: 2

**Woodinville:**

- 9am Gathering: 2
- 11am Gathering: 3

# Hospitality Ministry

## ***Door Greeter***

Are you excited to welcome both guests and regular attenders into church? Do you have a desire to help people feel a sense of belonging as they walk into the church building? Join the Greeters!

### **Responsibilities**

- Welcome people as they come to church
- Open door and greet worshipers
- Coordinate with parking lot/safety team on any potential issues

### **Requirements**

- Friendly disposition
- Extroverted - or an introvert with courage :)
- Desire to meet new people and answer questions

### **Time Commitment**

- Arrival 30 min before worship gathering (can still attend Worship Gathering)

### **Needed Volunteers**

#### **Bothell:**

- None needed, but help always welcome!

#### **Kenmore:**

- 2

#### **Woodinville:**

- 9am Gathering: 3
  - 11am Gathering: 2
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## ***Lobby Greeter***

Are you excited to welcome both guests and regular attenders into church? Do you have a desire to help people feel a sense of belonging as they walk into the church building? Join the Greeters!

### **Responsibilities**

- Welcome people as they come to church
- Help new guests by showing them around
- Provide connection cards and other resources as needed
- Coordinate with parking lot/safety team on any potential issues

### **Requirements**

- Friendly disposition
- Extroverted - or an introvert with courage :)
- Desire to meet new people and answer questions

### **Time Commitment**

- Arrival 30 min before worship gathering (can still attend Worship Gathering)

### **Needed Volunteers**

#### **Bothell:**

- None needed, but help always welcome!

#### **Kenmore:**

- 2

#### **Woodinville:**

- 9am Gathering: 3
- 11am Gathering: 2

## **Decor Team**

### ***Communion Table and Lobby Decor***

#### ***Set Up and Take Down at Imprint Bothell***

Do you enjoy creating a beautiful, welcoming space? Decor is one way we express beauty in our worship, consider joining the decor team! Due to sharing our building with another church, we have some unique challenges around set up and clean up each week. All of our decor needs to be reset each week.

#### **Responsibilities**

- Setting up or taking down the communion table and lobby decor
- Set up by 15 minutes before 1st Gathering or take down 15 minutes after 2nd Gathering, whichever you prefer
- Following directions provided on laminated picture sheets (no need to be gifted in decor!)

#### **Requirements**

- Appreciation for beauty
- Desire to bless the church in a visible way

#### **Time Commitment**

- 20 minutes, 1 to 2 times per month
- Some extra time in preparation for special events such as Christmas and Easter

#### **Needed Volunteers**

**Bothell:** 2

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### ***Vibe Tribe at Imprint Kenmore***

Help create a space that reflects the beauty of God. Join a team of designers, buyers, decorators, and doers in making Kenmore a space that cultivates awe.

#### **Responsibilities**

- Developing plan for vibe based on sermon series and/or seasons
- Implementing decor plan throughout the building to help provide a welcoming environment

#### **Requirements**

- Appreciation for beauty
- Basic knowledge or intuition for vibe
- Desire to express theology and bless the church in a visible way

#### **Time Commitment**

- Varies (Seasonally: 4 hours to change seasons/series. Monthly: 1 hour total per month)

#### **Needed Volunteers**

**Kenmore:** 5

## **Facilities**

### ***Handyman/Handywoman***

Are you someone who enjoys repairing broken things, making spaces more functional, and helping create a more welcoming environment? Join our facilities team!

### **Responsibilities**

- Help Facilities Lead maintain the facilities with small repairs
- Painting, installing, putting IKEA furniture together

### **Requirements**

- Basic construction and home repair skills

### **Time Commitment**

- Varies by need
- Generally under 5 hours per month
- Could be evenings or weekends

### **Needed Volunteers**

**Bothell: 2**

**Kenmore: 4**

**Woodinville: 3**

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## ***Landscaping***

Do you enjoy worship through the beauty of nature? Do you have a green thumb and a desire to share your skills and knowledge with our church family? Consider joining the landscape team!

### **Responsibilities**

- Help Facilities Lead maintain landscaping
- This may include: Mowing, weeding, snow removal, parking lot maintenance, flower beds and pots

### **Requirements**

- Basic gardening skills and knowledge

### **Time Commitment**

- Varies by season
- 2-10 hours per month in spring/summer
- Weekend availability

### **Needed Volunteers**

**Bothell: 3**

**Kenmore: 4**

**Woodinville: 3**

## **Administrative**

### ***Office Ambassadors***

Do you enjoy serving behind-the-scenes? Do you enjoy detail-oriented tasks that help everything run smoothly? Join the Office Ambassadors! This is a developed ministry at our Woodinville location and is a growing ministry at both Bothell and Kenmore!

### **Responsibilities**

- Help Admin Lead with midweek tasks to maintain the building and prepare for Sunday Gatherings (Prep communion, create songbooks, water plants, stock coffee stations, etc.)

### **Requirements**

- Willingness to learn and serve
- Able to be self-directed with instruction (while you may serve alongside others, you might also serve by yourself)

### **Time Commitment**

- Varies by need, usually one 2-hour block midweek (during office hours Monday-Wednesday)
- Once a week or every other week
- Could be evenings or weekends

### **Needed Volunteers**

**Bothell:** 3

**Kenmore:** 3

**Woodinville:** 2 per day  
(Monday/Tuesday)

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### ***Financial Admin Support***

Do you enjoy serving behind-the-scenes? Are you a fan of numbers, spreadsheets, and data-entry? Join our Financial Admin Support Team and help keep our financial systems in order!

### **Responsibilities**

- Help Executive Lead and bookkeeping team maintain financial systems

### **Requirements**

- Detail-oriented
- Self-directed
- Meet requirements for leadership as outlined in scripture

### **Time Commitment**

- 2-5 hours per week (you can make your own schedule)
- Typically serving Monday or Tuesday during office hours.

### **Needed Volunteers**

- 2

\*Note: This is a centralized ministry that will take place at Imprint Woodinville. People from all 3 locations are welcome to serve in this role!