

CHURCH OF THE EPIPHANY – TEMPE
Vestry Meeting, June 21, 2026, 12:15 p.m.

Present: Fr. Hunter Ruffin, Rector; Jan Wagner, Senior Warden; Jerry Adwell, Junior Warden; Pat Blackman; Kathy Carney; Floyce Chavez; Beth Hunt; Alex Mather-Charles; Barbara Peterson; Johnny Sullivan; Aaron VanBriesen; Ann Neal, Treasurer; Andrea Stewart, Clerk.

Absent: Heidi Thomas

Gathering:

Fr. Hunter posed the question if the most important changes in one's life came because s/he tried harder or changed her/himself? Romans 6:1b-11 was read, followed by Vestry members sharing what word or phrase from stood out to them.

Consent Agenda:

The Rector's, Senior Warden's and Junior Warden's Reports, and May Vestry minutes were emailed prior to the June Vestry meeting. As the Vestry meetings are held on the third Sunday of the month, the June meeting will always fall on Father's Day. Fr. Hunter asked the Vestry members if they wanted to meet on the fourth Sunday of June going forward. It was agreed to make that change.

Discipleship and Mission:

- Long-term and short-term facility use agreements were presented to the Vestry. The purpose for new agreements is to ensure a clear sunset clause and increase protection for the parish. Aaron VanBriesen motioned to accept the new agreements as presented. Pat Blackman seconded the motion. The motion carried.
- New credit cards will be issued by OneAZ Credit Union, Epiphany's new financial institution. A Credit Card Use Policy was presented which establishes the use of parish credit cards for authorized church business; governs the use, documentation, and oversight of parish credit cards; and states who will be issued credit cards and the terms of their use. Kathy Carney motioned to accept the Credit Card Use Policy as presented. Johnny Sullivan seconded the motion. The motion passed.
- A Credit Card Limits Resolution was presented stating specifically who will be issued credit cards (by name and position) and the credit limit available to that specific card. Pat Blackman motioned to accept the Credit Card Use Policy as presented. Kathy Carney seconded the motion. The motion passed.
- Cassandra Swick has been accepted to attend a month-long retreat in August. She has received a partial scholarship to cover the cost of the retreat and is seeking assistance with the remainder of the fees. An anonymous donor has pledged a gift of \$200 to help fund the scholarship. Kathy Carney motioned to make a withdrawal of \$300 from the

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Father Ron Poston Legacy Fund to provide a total scholarship of \$500 for Cassandra. Johnny Sullivan seconded the motion. The motion passed.

- Jan Wagner updated the Vestry on the 2026 Stewardship Season. The theme will be “Plenty Good Room”. Fr. Hunter emphasized that voting to approve the plans made so far included ensuring each Vestry member agreed to support and be involved in the Stewardship program. Floyce Chavez motioned to approve the Stewardship program. Kathy Carney seconded the motion. The motion passed.

Financial Report:

- Ann Neal, Parish Treasurer, emailed the financial reports to the Vestry. The treasurer and rector underscored the current need to manage cash flow carefully for a period in order to rebuild the amount of cash on hand for the church. Kathy Carney motioned to accept the Treasurer’s Report. Pat Blackman seconded the motion. The motion carried.

Other Items Requiring Vestry Action:

There were no additional items requiring Vestry action.

New Business/Future Agenda Items:

Alex Mather-Charles mentioned that the Nursery Policies and Procedures would most likely need to be revised due to the change in title of the position of Director of Children and Youth Formation to Director of Intergenerational Formation.

Closing Prayer and Sending:

Fr. Hunter closed the meeting with prayer. The meeting was adjourned at 2:08 p.m.

Respectfully submitted,
Andrea Stewart, Clerk